



THE REPUBLIC OF KENYA

LAWS OF KENYA

THE NURSES (NURSING COMMODITIES) REGULATIONS

NO. 17 OF 2013

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Kenya

Nurses and Midwives Act

The Nurses (Nursing Commodities) Regulations Legal Notice 17 of 2013

Legislation as at 31 December 2022

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NURSES AND MIDWIVES ACT

THE NURSES (NURSING COMMODITIES) REGULATIONS

LEGAL NOTICE 17 OF 2013

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Part I – PRELIMINARY

1. Citation

These Regulations may be cited as the Nurses (Nursing Commodities) Regulations.

2. Interpretation

In these Regulations, unless the context otherwise requires—

“authorized officer” means an officer appointed under regulation 6;

“Council” has the meaning assigned to it by the Act;

“Kenya Standard” has the meaning assigned to it by section 2 of the Standards Act ([Cap. 496](#));

“licence” means a licence issued under regulation 3;

“nursing commodity” means a commodity used by a nurse in the practice of nursing and includes any of the commodities specified in the First Schedule.

Part II – APPROVAL OF NURSING COMMODITIES

3. Approval by Council

(1) Subject to such exemptions as may be specified by the Council, no person shall—

- (a) manufacture or otherwise produce;
- (b) sell or dispose of;
- (c) import or cause to be imported; or
- (d) export or cause to be exported,

any nursing commodity unless the commodity conforms to the relevant Kenya Standard and the person has obtained the prior approval of the Council signified by the grant of a licence as set out in these Regulations.

(2) For the purposes of paragraph (1), a nursing commodity shall be deemed to have been exported when it is placed on a ship, aircraft, train or any other vehicle within Kenya for the purposes of export.

4. Application and issuance of a licence

- (1) A person who manufactures, sells, imports or exports any nursing commodity shall apply, to the Council for an appropriate licence or for a renewal of the licence.
- (2) The application for a licence under paragraph (1) shall be in Form A set out in the Second Schedule and shall be accompanied with—
 - (a) the relevant permit from Kenya Bureau of Standards evidencing compliance with the Kenya Standard;
 - (b) certified copies of the certificate of registration or incorporation where the applicant is a firm or company together with a certified list of the partners or directors;
 - (c) such fees as the Council may specify;
 - (d) such other documentation as the Council may require.
- (3) On receiving an application for a licence or for a renewal of a licence the Council may, issue to the applicant the appropriate licence or renew the licence.
- (4) If the Council refuses to issue a nursing commodity licence, the Council shall notify the applicant in writing of the reasons for the refusal and give the applicant an opportunity to be heard.
- (5) A licence issued under this Regulation shall—
 - (a) be in Form B set out in the Second Schedule;
 - (b) authorize the licensee to manufacture, sell, import or export any nursing commodity;
 - (c) be specific with regard to the nursing commodity and person to whom it is issued;
 - (d) be valid for a period of one year or such other period as the Council may determine at the time of granting or renewal;
 - (e) contain such other conditions as the Council deems necessary to impose.
- (6) A licence issued under this regulation may—
 - (a) be amended at any time on written notice to the holder by the Council, if in its opinion, the amendment is necessary for the purposes of public safety;
 - (b) be suspended or revoked by the Council if the holder fails to comply with the conditions contained in the licence or laid down in these Regulations.
- (7) The Council may suspend a nursing commodity licence if the Council has reasonable grounds to believe that—
 - (a) the licensee has contravened these Regulations or any provision of the Standards Act, (Cap. 496);
 - (b) the licensee has made a false or misleading statement in the application;
 - (c) the licensee has failed to comply with the terms and conditions of the licence;
 - (d) the licensee has not complied with a request for information or samples made by the day specified in the request, or the information or samples provided are insufficient to enable the Council to determine whether the nursing commodity meets the safety and effectiveness requirements;
 - (e) the nursing commodity no longer meets the safety and effectiveness requirements; or
 - (f) on the basis of information obtained after the commodity was licensed, the quality management system under which the commodity has been designed, or manufactured,

assembled, processed, packaged, refurbished or modified, is inadequate to ensure that the commodity meets its specifications.

- (8) The Council shall not suspend a nursing commodity license until—
- (a) the Council has sent the licensee a written notice that sets out the reason for the proposed suspension, any corrective action required to be taken and the time within which it must be taken;
 - (b) if corrective action is required, the time set out in the notice has passed without the action having been taken; and
 - (c) the licensee has been given an opportunity to be heard in respect of the suspension.

5. Complaints on nursing commodities

- (1) Any person may lodge a complaint to the Council in respect of a nursing commodity.
- (2) A complaint under paragraph (1) shall be lodged in Form C set out in the Second Schedule and shall be accompanied by any supporting documentation as may be necessary.
- (3) Upon receipt of a complaint under paragraph (1), the Council shall investigate the complaint and take any action as authorised in this regulation in relation to the licence granted to the person complained against.
- (4) The licensee shall be given an opportunity to be heard during the investigations under this regulation.

Part III – INSPECTIONS

6. Authorised officers

- (1) The Cabinet Secretary shall, upon recommendation by Council, appoint for each county, any person or class of persons to be authorised officers for purposes of these Regulations.
- (2) The Cabinet Secretary shall issue a certificate of appointment to every person appointed under this regulation.
- (3) Notwithstanding the provisions of this regulation, any person upon whom this law vests functions of maintenance of law and order, shall be deemed to be authorised officers for the purposes of these Regulations.

7. Places authorized officers may enter

- (1) For the purposes of ensuring compliance with these Regulations, an authorised officer may, at any reasonable time, enter any place in which the officer believes on reasonable grounds that any person or persons is in any way contravening the provisions of these Regulations.
- (2) An authorised officer entering any premises under this regulation shall, if so required, produce for inspection by the person who is or appears to be in charge of the premises the certificate issued to him under regulation 6(2).

8. Powers of officers

In carrying out an inspection in any place pursuant to regulation 7, an authorised officer may—

- (a) examine any nursing commodity or anything referred to in that regulation;
- (b) require any person in such place to produce for inspection, in the manner and form requested by the officer, the nursing commodity or thing;

- (c) open or require any person in the place to open any container or package found in the place that the officer believes on reasonable grounds contains the nursing commodity or thing;
- (d) conduct any test or analysis or take any measurements; or
- (e) require any person found in the place to produce for inspection or copying, any written or electronic information that is relevant to the administration or enforcement of these Regulations.

9. Use of records

In carrying out an inspection in a place, an authorised officer may—

- (a) use or cause to be used any computer system in the place to examine data contained in or available to the computer system that is relevant to the administration or enforcement of these Regulations;
- (b) reproduce the data in the form of a print-out or other intelligible output and take it for examination or copying;
- (c) use or cause to be used any copying equipment in the place to make copies of any data, record or document;
- (d) scrutinize any other record system in use in that place.

10. Entry of dwelling place

An authorised officer may not enter a dwelling place except with the consent of the occupant or under the authority of a warrant issued under regulation 11.

11. Court to issue warrant

- (1) Upon an *ex-parte* application, a magistrate or judge of the High Court, may issue a warrant authorising the authorised officer named in the warrant to enter and inspect a dwelling place, subject to any conditions specified in the warrant, if the magistrate or judge is satisfied by information on oath that—
 - (a) the dwelling place is a place referred to in regulation 10;
 - (b) entry to the dwelling place is necessary for the administration or enforcement of these Regulations;
 - (c) the occupant does not consent to the entry, or that entry has been refused or there are reasonable grounds for believing that it will be refused.
- (2) The time of such entry shall be between six o'clock in the forenoon and six o'clock in the afternoon of any day of the week.

12. Use of force

An authorised officer executing the warrant issued under regulation 11 shall not use force unless such officer is accompanied by a police officer and the use of force is specifically authorised in the warrant.

13. Certificate of analysis

An authorised officer who has analyzed or examined any nursing commodity or thing under these Regulations, or a sample of it, shall issue a certificate or report setting out the results of the analysis or examination.

14. Assistance of officers

- (1) The owner of a place inspected by an authorised officer under these Regulations or the person in charge of the place and every person found in the place shall—
 - (a) provide all reasonable assistance to enable the authorised officer to carry out his duties under these Regulations;
 - (b) furnish the authorised officer with such information as the officer reasonably requires for the purpose for which entry into the place has been made.
- (2) The inspecting agent in paragraph (1) shall issue the respective inspection completion and certification certificate once satisfied with the inspection.

15. Seizure

- (1) During an inspection under these Regulations, an authorised officer may seize any nursing commodity or thing by means of which or in relation to which the officer believes, on reasonable grounds, that these Regulations have been contravened and a full inventory thereof shall be made at the time of such seizure by the officer.
- (2) The authorised officer may direct that any nursing commodity or thing seized be kept or stored in the place where it was seized or that it be removed to another place.
- (3) Unless authorised by an officer, no person shall remove, alter or interfere in any manner with any nursing commodity or other thing seized.
- (4) Any person from whom any nursing commodity or thing was seized may, within thirty days after the date of seizure, apply to the High Court for an order of restoration, and shall send notice containing the prescribed information to the Cabinet Secretary within the prescribed time and in the prescribed manner.

16. Order for restoration

- (1) The High Court may order that the nursing commodity or thing be restored immediately to the applicant if, on hearing the application, the court is satisfied that—
 - (a) the applicant is entitled to possession of the nursing commodity or thing seized; and
 - (b) the nursing commodity or thing seized is not and will not be required as evidence in any proceedings in respect of an offence under these Regulations.
- (2) Where upon hearing an application made under paragraph (1) the court is satisfied that the applicant is entitled to possession of the nursing commodity or thing seized but is not satisfied with respect to the matters mentioned in paragraph (b) of paragraph (1), the court may order that the nursing commodity or thing seized be restored to the applicant on the expiration of one hundred and eighty days from the date of seizure if no proceedings in respect of an offence under these Regulations have been commenced before that time.

Part IV – OFFENCES**17. Obstruction**

- (1) No person shall obstruct or hinder, or knowingly make a false or misleading statement to an authorised officer who is carrying out duties under these Regulations.
- (2) A person who contradicts the provisions of paragraph (1) commits an offence.

18. Offences against the Council

Any person who—

- (a) knowingly provides false information to the Council; or
- (b) does anything calculated to improperly influence the Council or any authorized officer concerning any matter connected with the exercise of any power or the performance of any function of the Council; or
- (c) fails to produce any document or thing in his or her possession or under his or her control lawfully required by the Council to be produced,

commits an offence.

19. General penalty

Any person convicted of an offence under these Regulations for which no other penalty is provided shall be liable to a fine not exceeding one hundred thousand shillings, or to imprisonment for a term not exceeding one year, or to both.

20. Nature of offences

- (1) Where a corporation, registered society or other similar legal entity commits an offence under these Regulations, any director or officer of the corporation, society or legal entity who acquiesced in the offence commits an offence shall, on conviction, be liable to the penalty provided for by these Regulations in respect of the offence committed by the corporation, society or legal entity, whether or not such corporation, society or legal entity has been prosecuted.
- (2) In any prosecution for an offence under these Regulations, it shall be sufficient proof of the offence to establish that the offence was committed by an employee or agent of the accused.
- (3) Any act done or omitted to be done by an employee in contravention of any of the provisions of these Regulations shall be deemed also to be the act or omission of the employer, and any proceedings for an offence arising out of such act or omission may be taken against both the employer and the employee.

21. Nature of evidence in proceedings

- (1) In any prosecution for an offence under these Regulations, a copy of any written or electronic information obtained during an inspection under these Regulations and certified to be a true copy thereof shall be admissible in evidence and shall, in the absence of evidence to the contrary, be proof of its contents.
- (2) Subject to this Part, a certificate or report purporting to be signed by an officer stating that the officer analyzed anything to which these Regulations applies and stating the results of the analysis, shall be admissible in evidence in any prosecution for an offence under these Regulations without proof of the signature or official character of the person appearing to have signed the certificate or report.
- (3) The certificate or report may not be received in evidence unless the party intending to produce it has, before the trial, given the party against whom it is intended to be produced notice of not less than seven days of that intention together with a copy of the certificate or report.
- (4) The party against whom the certificate or report provided for under paragraph (3) is produced may, with leave of the court, require the attendance of the officer for purposes of cross examination.

- (5) In a prosecution for a contravention of these Regulations—
- (a) information on a package indicating that it contains a nursing commodity is, in the absence of evidence to the contrary, proof that the package contains a nursing commodity; and
 - (b) a name or address on a package purporting to be the name or address of the person by whom the nursing commodity was manufactured is, in the absence of evidence to the contrary, proof that it was manufactured by that person.

FIRST SCHEDULE [r. 2.]

NURSING COMMODITIES

- Restricted purely for use by doctors, nurses and clinical officers in hospitals, clinics, nursing and medical schools.

<i>S/No.</i>	<i>Generic Name</i>	<i>Alternate Names</i>
1	Abdominal cavity drainage tube	Celliac drainage tube
2	Abdominal drain set	
3	Abdominal sponges.	Abdominal pack
4	Airways	Oropharyngeal airways
5	Ambu bags	Bag valve mask
6	Combined anaesthetic and spinal kit	
7	High vacuum extractors	
8	Absorbable haemostat	Surgicel
9	Amniotic fluid swab	
10	Arterial venous fistula catheter	
11	Arteriovenous fistula needle.	
12	Autoclaving tape	Steam indicator tape
13	Bedside Drainage bag	leg bag
14	Blood giving sets	Transfusion sets

15	Blood lines haemodialysis tubing.	
16	Bone marrow needles	Bone marrow aspiration needles
17	Cardio Pulmonary Resuscitation masks	pocket face masks
18	Central veinous catheter.	Central venous line
19	Central venous line.	
20	Chest drainage system	thoracostomy drainage system, under water seal drainage system.
21	Chest drainage tubes	thoracostomy tube, intercostal drainage tube, thoracic catheter.
22	Chiba needle.	
23	Circumcision devices	
24	Colostomy bags	Ileostomy
25	Combined anaesthetic kit	
26	Condoms	
27	Dial thermometers	Sundial
28	Diaphragm	Midriff
29	Disposable anaesthetic filter	Disposable anaesthetic permeate
30	Disposable drainage pump	
31	Disposable injection needles.	
32	Elastogel	
33	Electro Cardiogram graph paper	
34	Electrocardiogram Electrodes	

35	Endotracheal tube connectors	
36	Endotracheal tubes	tracheal t-tube, intubation tube
37	Endotracheal tubes tapes	ET Adhesive Tape, ET tape
38	Enema tubings	
39	Enteral feeding	Nasogastric tube bag
40	Epidural needle	
41	Eye pad	
42	Feeding tubes	nasogastric tube
43	Finger dressing net	
44	Flat reels	
45	Flexible catheter mount	intersurgical flexible catheter mount, double swivel plastic disposable mount
46	Folley catheters	urethral catheters
47	Gibbon's catheter	
48	Haemodialysis Dialyzers	
49	Haemodialysis tubings	
50	High pressure vacuum drainage bottle	
51	I.V Flow regulator.	I.V Infusion control, regulator, clinical disposable I.V Regulator
52	Illeostomy bags	
53	Impregnated gauze	
54	Infusion sets	Fluid giving sets

55	Injection Syringes	
56	Inline filters	
57	Intra uterine contraceptive devices.	Endometrial contraceptive device
58	Intracostal drainage bag	Chest drainage bag
59	Intraveinuous catheters	central venous catheters
60	Intravenous cannulae	
61	Invalid air rings	circular Air Rings, Air cushions
62	IV Cannulae dressing	Medical I.v catheters dressing
63	Laryngeal Mask Airways (LMA)	
64	Luer lock	
65	Male external catheter	Condom catheter
66	Manual Vacuum Aspiration Kits	
67	Mouth to mouth face shield	
68	Mucous extractors	
69	Multi way stop cork	
70	Nasal catheters	
71	Nebulizer mouth piece kit	
72	Nebulizing kits	
73	Nelaton catheter	
74	Non woven swabs	

75	Oral vaccine droppers	
76	Oxygen filters	
77	Oxygen masks	
78	Oxygen recovery kit	
79	Oxygen set	
80	Perfusion catheter	
81	Plaster of paris	
82	Polyvinyl chloride anesthetic mask	
83	Polyvinyl chloride transparent wound dressing.	
84	Post partum girdle	
85	Rectal tubes.	
86	Reflux valve	
87	Respiratory exerciser	
88	Safety boxes	Injection safety box
89	Scalp vein needles	
90	Skeleton Traction kit	Bone traction kit
91	Skin grafting blades	
92	Skin steplers	
93	Skin Traction kit	Adhesive, non adhesive skin traction kit
94	Soffratulle	parrafin gauze non medicated

95	Solusets	
96	Spigots	
97	Spinal needles	
98	Spunlace adhesive tape.	
99	Stent	
100	steri-drape	U-Drape, Patient isolation drapes, Surgical drapes, instrument pouch, C- arm darpe, large towel drape
101	Sterilization Prep Materials	Instrument Sorter/Protector, Sterilization Pouches, Film Sterilization Bags - "Breather Bags", Sterility Maintenance Bags, Sterilization closure bags, Sterilization Wrappers/ Tray Liners, Sterilization Wrappers, Sterilization Pouches, Sterilization Tubing, Breather Tubing, Sterilization Tubing, Sealing Tape
102	Sterilized dressing pad.	Gauze Bandages, Trauma Emergency Sterile Bandage, Dress Outdoor Pads Guaze, Gauze Sponges Pads Sterile
103	Sterilizing tape	Autoclaving tape, sterilization indicator tape
104	Suction catheters	Yankauer Suction Tubes, Kendall Suction Catheters – Tracheal Suction, Bronchial Suction, Red Rubber Suction Catheter, Bard Suction Catheters, Bronchial Suction Catheter Kit,
105	Suction tube	Non-Conductive Suction Tube, Pool Suction Tube, Non-Conductive Connecting Suction Tubes, Suction Irrigator Y Tube, Electrosurgical Coagulation Suction Tube(Stylet)
106	Surgical blades	Scapel, Lancet.
107	Surgical brush	Preoperative Surgical Scrub Brushes, Scrub brush
108	Surgical drains	Surgical Drain Tubes,
109	Surgical tapes	Surgical Drain Tubes, Microfoam Foam Surgical Tape, Durapore Surgical Tape, Micropore Paper, Hypoallergenic Surgical Tape White, zinc oxide strapping.

110	Suture needles	
111	Sutures	Surgical sutures
112	T connector	Medical T connector
113	Theatre connecting tubes	
114	Tracheostomy masks	
115	Tracheostomy tubes	
116	Transpore Medical tape	Transpore Surgical Tape, Transpore Surgical Tape
117	Trochar catheters	
118	Tubular bandages applicator.	Tubular gauze applicator.
119	Umbilical catheters.	Umbilical veinous cather, Umbilical artery catheter
120	Umbilical Cord clamps	E Z clamp
121	Umbilical tapes	Umbilical Cotton Tape, Disposable Infant Umbilical Cord Care Tape.
122	Umbilicutter cord clamp and cutter	Umbilicutter
123	Urine bags	Urinary bags, Urine drainage leg bag
124	Urine collector.	Urine collection bags
125	Uterus drainage tubes.	Uterine cannulae
126	Vaccine carriers	
127	Vacuum delivery set	Vacuum Extractor Set
128	Vacuum suction unit	
129	Vent catheter	

130	Ventilator tubings	Mechanical ventilator tubing's, Anaesthesia circuit, breathing circuit.
131	Venturi mask.	Fixed concentration mask, venti- mask.
132	Venturi valve kit	Adjustable venturi mask kits
133	Water proof dressing	
134	X-ray detectable pledgets	
135	Y connector	Medical Y connector

<i>S/ No.</i>	<i>Ward equipment.</i>	<i>Alternate Names</i>
1	Bed lockers	Bedside cabinet
2	Bed pans	
3	Diagnostic sets	
4	Drip stands	Infusion stands
5	Drug cupboard	Medicine cupboard
6	Drug trolley	Medicine trolley/cart
7	Examination coaches	Examination bed
8	Examination lamps	Examination lights
9	Instrument trolley	
10	Laryngoscope sets	
11	Linen trolley	trolley for dirty and clean linen
12	Observation trays	
13	Patella harmer	reflex hammer

14	Patient bed with castors	hospital bed with castors
15	Patient stretchers/side rails	patient transport stretchers, turn away side rails
16	Sphyngomanometers	blood pressure machine
17	Stethoscopes	
18	Baby weighing scales	infant weighing scale, Paeditric weighing scale
19	Cardiac beds	
20	Delivery beds	Birthing beds
21	Fetal monitor	fetal Doppler
22	Fetoscope	
23	Incubators	infant incubator
24	Baby warmers	infant warmers
25	Photobox	phototherapy system, phototherapy stand
26	Photo therapy light	
27	Cots	infant, baby cot
28	Theatre sets	
29	Resuscitators	
30	Wash bowls	
31	Metallic basins	
32	Feeding trays	
33	Padded cross bar for exchange transfusion	
34	Bed blocks	

35	Bed cradles	
36	Catheterization trays	
37	5 litre jerican for ORS	
38	O R S cups	
39	Splints	

PART TWO -

- Restricted for use by doctors, nurses and other health professionals in hospitals, clinics, nursing and medical schools.

1	Alcohol pre-injection swabs	Medical swab, cleaning swab, preswab, alcohol pad
2	Bandages skin adhesive	sticking plaster, Elastoplast
3	Clinical thermometers	Medical thermometers
4	Gauze	
5	Identification bands	bracelet, patient identification band
6	Medical masks	procedure mask, surgical
7	Merceline tape	
8	Micropore tape.	microporous surgical tape
9	Montgomery straps	
10	Torniquet	
11	Wound dressing plaster	Wound sterilized dressing plaster, wound care plaster, wound adhesive plaster
12	Zig zag cotton wool.	cotton pleat

13	Zinc oxide strapping	Medical surgical strapping, Zinc oxide plaster
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PART THREE -

None restricted nursing commodities that can be used by in and out of hospitals but the Council is responsible for their use and quality.

1	Bandages	
2	Bin liners	
3	Cotton wool absorbent	
4	Diapers	Pampers
5	Disposable gloves	Medical gloves
6	Ethylene oxide tape	
7	Maternity band.	
8	Maternity support belt.	
9	Sanitary pads	Maternity pads, Sanitary towels,
10	Tongue depressors	Wooden/metallic tongue depressors
11	Triangular bandages	
12	Patient uniforms	
13	Hospital linen	

PART FOUR -

Miscellaneous

1	Actiswab	Bactiswab
2	Adhesive remover	skin adhesive remover

3	Alcohol disinfectant detergent.	alcohol based disinfectant
4	Alcohol hand rub	
5	Ice packs	
6	Vaccine carrier	
7	Instrument lubricant	
8	Bicarbonate concentrate	
9	Bone wax	
10	Spray tape remover.	
11	Water based lubricant.	KY jelly

SECOND SCHEDULE

FORMS

FORM A

(r. 4(2))

APPLICATION FOR LICENCE TO MANUFACTURE/ SELL/IMPORT / EXPORT NURSING COMMODITY

1. Name of applicant
- Postal Address
- Physical Address
- Tel.
- Fax
- E-mail
2. Business Registration No*.....
3. Is this a New/Renewal application?
- If Renewal, provide Registration No.

- 4. Description of nursing commodity—
 - (i) Brief description of nursing commodity (commodities)
 - (ii) Cost of the nursing commodity in KSh.
- 5. Do you have manufacturer’s certification?
 Yes* No.
- 6. Origin /destination of the nursing commodity—
 - (i) Point of origin and address
 - (ii) Destination and address
 - (iii) No. of packages
 - (iv) Mode of transportation and storage conditions
 - (v) Precautionary measures during transportation
- 7. Describe the purpose for which the nursing commodity(s) will be used (e.g. medical, scientific, industrial, etc.)
- 8. Declaration by Applicant:
 I hereby declare and certify that the information given in this application including attachments thereto is true and correct to the best of my knowledge and belief.
 Date
 Signature:
 Designation:
 Official Stamp:

FORM B

(r. 4(5))

APPLICATION FOR LICENCE TO MANUFACTURE/ SELL/IMPORT / EXPORT NURSING COMMODITY

File Ref. No. Licence Ref. No. Serial No

This Licence/Certificate is Granted to: Company’s Reg. No. of P.
O. Box Tel. No. for the purpose of at (physical location)

This licence is valid from to

Issued this day of Year

Issuing Officer:

.....
Registrar, Nursing Council of Kenya

Official Stamp

Conditions of Licence:

- 1.
- 2.
- 3.

FORM C

(r. 5(2))

NURSING COMMODITIES COMPLAINT FORM

Item description as per generic on the package

Name of the manufacturer

Date of manufacture

Date of expiry

Batch number

Country of origin

Date received

Source of goods

Quantity received

Quantity in stock

Type of complaint

Special comments

Suggestions if any

Name of the complainant

Date of the complaint

Telephone of the officer

Designation

Email address

Signature