



**LEGAL NOTICE NO. 64**

**THE KENYA CITIZENSHIP AND IMMIGRATION ACT**

*(No. 12 of 2011)*

IN EXERCISE of the powers conferred by section 59 of the Kenya Citizenship and Immigration Act, 2011, the Minister of State for Immigration and Registration of persons makes the following Regulations:—

**THE KENYA CITIZENSHIP AND IMMIGRATION REGULATIONS, 2012**

**PART I—PRELIMINARY**

1. These Regulations may be cited as the Kenya Citizenship and Immigration Regulations, 2012.

Citation.

2. In these Regulations, unless the context otherwise requires—

Interpretation.

“excluded person” means any person who is excluded from the requirement of obtaining an entry permit or pass under Part IV;

“exempted person” means a person or a class or description of persons exempted by the Cabinet Secretary under section 34 (2) (g) of the Act from the provisions of the Act relating to the requirement of obtaining a permit or pass;

“principal” means the owner or a person in charge of an educational or training establishment;

“student” means and includes pupil ;

“student’s pass” includes a pupil’s pass;

“spouse” means husband or wife.

4. The issuance of a permanent residence certificate, permit or a student’s pass shall constitute sufficient permission for the holder to enter and re-enter Kenya during the period of validity of the permanent residence certificate, permit or student’s pass.

Import of permanent residence certificate and students pass.

**PART II—CITIZENSHIP**

5. (1) A person who was a citizen of Kenya by birth who had ceased to be citizen of Kenya because he or she acquired the citizenship of another country may to regain the Kenyan citizenship on application in Form 1 set out in the First Schedule.

Regaining citizenship.

(2) The Cabinet Secretary shall upon registering an application made under paragraph (1) issue the applicant with a certificate of regaining Kenyan citizenship in Form 2 set out in the First Schedule.

Disclosure of other citizenship.

6. A dual citizen shall, upon becoming a dual citizen disclose the details of the other citizenship held, to an immigration officer, in Form 3 set out in the First Schedule.

Use of Kenyan passport or the passport of any other country.

7. A dual citizen who holds a Kenyan passport and a passport of any other country shall be entitled to use any of the passports held for entry into or exit from Kenya.

Endorsement of passport of other countries.

8. (1) The passport of any other country that is held by a dual citizen may, upon application by the holder, be endorsed to indicate that the holder is a citizen of Kenya.

(2) A dual citizen may apply for endorsement under paragraph (1) in Form 4 set out in the First Schedule.

(3) A dual citizen whose passport of another country has been endorsed under paragraph (1) may use the passport to enter into or exit out of Kenya and shall be exempted from visa, pass or permit requirements.

(4) An endorsement made under this regulation shall be in Form 5 set out in the First Schedule and be valid for the period that the dual citizen remains a citizen Kenya.

(5) An immigration officer may, after the holder of a passport that has been endorsed in accordance with this section has ceased to be a citizen of Kenya, cancel the endorsement.

Renunciation of Kenyan citizenship.

9. (1) A citizen of Kenya by birth who wishes to renounce the Kenyan citizenship in accordance with section 19 of the Act shall voluntarily make a declaration of renunciation of Kenyan citizenship in Form 6 set out in the First Schedule.

(2) The Cabinet Secretary shall, upon registering a declaration of voluntary renunciation, issue a certificate of voluntary renunciation, in Form 7 set out in the First Schedule, to the person who has voluntarily renounce the Kenyan citizenship.

Application for citizenship by registration.

10. (1) A person who wishes to be registered as a citizen of Kenya under sections 10, 11, 12, 13, 14, 15, 16, 17 or 18 of the Act shall apply to the Cabinet Secretary, in Form 8, 9, 10, 11, 12, 13, 14 or 15 set out in the First Schedule, whichever is applicable to be registered as a citizen of Kenya.

(2) Every application made to the Cabinet Secretary under the sections referred to in paragraph (1) shall be—

- (a) accompanied by the prescribed non-refundable application fee, where applicable;
- (b) supported by such documentary or other evidence of the facts stated therein, in such other manner as the Cabinet Secretary may require; and
- (c) verified by a declaration made before a magistrate, commissioner for oaths or notary public.

(3) A person who qualifies for registration as a citizen of Kenya

shall take an oath or affirmation of allegiance set out in the Second Schedule before the person is issued with a certificate of registration as a citizen of Kenya.

(4) A person who qualifies for registration as a citizen of Kenya shall upon taking an oath or affirmation of allegiance be issued with a certificate of registration as a citizen of Kenya in Form 16 set out in the First Schedule.

11. (1) The Cabinet Secretary shall, before revoking any citizenship acquired by registration on the grounds specified in Article 17 of the Constitution, issue a notice in Form 17 set out in the First Schedule, informing the person of the intention to revoke the citizenship.

Revocation of  
Kenyan citizenship.

(2) The Cabinet Secretary shall within fourteen day of revoking the citizenship of any person notify the person of the revocation in Form 18 set out in the First Schedule.

### PART III—PASSPORTS AND OTHER TRAVEL DOCUMENTS

12. An application for the issuance or replacement of a passport or other travel document shall be in Form 19 set out in the First Schedule and shall be accompanied by such supporting documents and evidence as is required in the form.

Application for a  
passport.

13. The Kenyan passport or travel document issued by an immigration officer shall bear the—

Information to be  
contained in a  
Kenyan passport.

- (a) full names of the holder;
- (b) nationality of holder;
- (c) date and place of birth of holder;
- (d) sex of holder;
- (e) photograph of holder;
- (f) holder's signature;
- (g) seal or embossment of issuing authority;
- (h) signature of issuing officer;
- (i) passport number;
- (j) date and place of issue;
- (k) expiry date;
- (l) height;
- (m) colour of eyes;
- (n) special peculiarities; and
- (o) number of pages.

14. (1) The persons occupying the offices or having status set out in the Third Schedule together with the members of their families specified, with respect to each category, shall be entitled, upon application, to be issued with diplomatic passports.

Persons entitled to  
hold diplomatic  
passports.

(2) The Cabinet Secretary may, where he considers it necessary, authorize the issuance of a diplomatic passport to a person who does not fall in any of the categories set out in the Third Schedule.

(3) The holder of a diplomatic passport shall, upon ceasing to hold the office or having the status specified in the Third Schedule, surrender the diplomatic passport.

(4) Any passport that has not been surrendered in accordance with paragraph (3) shall cease to be valid, with effect from the date of ceasing to hold the office or having the status specified in the Third Schedule.

#### PART IV—IMMIGRATION CONTROL

Points of Entry and departure.

15. (1) A person who wishes to enter into or exit from Kenya shall enter or exit through any of the points of entry or departure, at the times specified in the Fourth Schedule.

(2) A person who enters into or departs from, or attempts to enter into or depart from Kenya through—

- (a) a place that has not been specified as a point of entry or exit in the Fourth Schedule; or
- (b) a place specified as a point of entry in the Fourth Schedule at any time other than the time specified in relation to such place in that Schedule,

commits an offence.

Report of entry.

16. (1) Every person, who is not an excluded person, shall, immediately on his arrival in Kenya—

- (a) personally report his arrival to the immigration officer at the point of entry,
- (b) complete an entry declaration in Form 20 set out in the First Schedule and
- (c) personally deliver the form, to the officer.

(2) In the case of a ship, the person-in-charge of the ship or his or her agent shall—

- (a) before or immediately upon arrival give the immigration officer who is at the point of entry, a list, in duplicate, of the names of every person disembarking; and
- (b) prevent the disembarkation of any person to whom paragraph (1) applies, until such time when an immigration officer shall authorize disembarkation.

(3) In the case of an aircraft, the person-in-charge of the aircraft or his or her agent shall—

- (a) before or immediately on arrival give the immigration officer who is at the point of entry, a list in duplicate, of the names of every person disembarking; and
- (b) prevent any person to whom paragraph (1) applies from leaving the precincts of the airport until such a time when the immigration officer shall authorize the person to leave.

(4) Where any train, vehicle or other carrier enters Kenya, the person-in-charge or his or her agent shall give the immigration officer who is at the point of entry, a list in duplicate, with the name of every passenger on board.

(5) Where any ship, aircraft or other carrier enters Kenya carrying any foreign national whose destination is outside Kenya but who fails to continue his or her journey in that ship, aircraft or other carrier, in circumstances which raise a reasonable presumption that the person has remained in Kenya, the person in charge or agent of the ship, aircraft or other carrier shall, immediately notify the nearest immigration officer of the failure of the person to continue his journey.

(6) Any person who contravenes this regulation commits an offence.

17. (1) Every person, other than an excluded person, shall immediately before his departure from Kenya—

Report of departure.

- (a) personally report his intended departure to the immigration officer at the point of exit;
- (b) complete a departure declaration form in Form 20 set out in the First Schedule; and
- (c) personally deliver the departure declaration form to that officer.

(2) Where any ship or aircraft is about to depart from Kenya, the person in charge or his or her agent shall, before its departure—

- (a) provide an immigration officer with a list in duplicate of the names of every person embarking thereon and leaving Kenya; and
- (b) prevent the embarkation of any person who intends to leave Kenya in that ship or aircraft until he or she has complied with paragraph (1).

(3) Where any train, vehicle or other carrier leaves or is about to leave Kenya, the person in charge or agent thereof shall provide a list in duplicate of the names of every person who leaves or is about to leave Kenya by means of that train or vehicle to an immigration officer.

(4) Any person who contravenes this regulation commits an offence.

(5) Where a foreign national is found, at the point of departure to have over stayed in the country in contravention of the Act, the foreign national shall upon being notified of the option to enter a written admission in accordance with section 55 of the Act, the foreign national may enter a written admission of contravention in Form 21 set out in the First Schedule.

18. (1) There shall be the following types of visas which may be issued by the Director to any person seeking to enter Kenya, upon application in Form 22 and upon fulfilling the other requirements under these Regulations and the Act—

Visa.

- (a) Ordinary visa issued, for single or multiple entries, to persons whose nationalities require visas to enter Kenya for visits or residence and may be issued;
- (b) Transit visa, issued for periods not exceeding three days to persons whose nationalities require visas to enter Kenya and who intend to transit through Kenya to a different destination;
- (c) Diplomatic visa issued, for single or multiple entries, to holders of Diplomatic Passports who are on official duty and may be issued; and
- (d) Courtesy/Official visa, issued to persons holding official or service passports on official duty and to ordinary passport holders who are not entitled to a Diplomatic Visas, but where it is considered by the Director to be desirable on the grounds of international courtesy.

(2) The Director shall, after considering an application made under paragraph (1) issue a visa in any of the categories set out in the Fifth Schedule.

(3) A person who is applying for a visa to enter Kenya shall provide his or her passport or any other travel document, including the Seaman's Discharge Book, issued by a Government or agency recognized by the Government of Kenya and that is valid for a period of at least six months.

(4) Visa and other consular services may be undertaken on behalf of the Governments specified in the Sixth Schedule in accordance with the agreements entered into between the Government of Kenya and the countries therein listed.

Permanent  
residence.

19. (1) An application for permanent residence shall be made to the Director in Form 23 in the First Schedule.

(2) The Director shall, after considering an application made under paragraph (1), issue a permanent residence certificate in Form 24 set out in the First Schedule, upon the payment of the applicable fees prescribed in the Ninth Schedule.

(3) A permanent residence certificate issued in respect of a person who is not present in Kenya, at the time of application, shall cease to be valid if such person fails to enter Kenya within one year from the date of issue.

Residence or work  
permit.

20. (1) An application for a residence or work permit shall be made to the Director in Form 25 set out in the First Schedule.

(2) The Director shall, after considering an application made under paragraph (1), issue a residence or work permit, in any of the classes specified in the Seventh Schedule, in Form 26 set out in the First Schedule, upon the payment of the applicable fees prescribed in the Ninth Schedule.

(3) A residence or work permit issued in respect of a person who is not present in Kenya, at the time of issue, shall cease to be valid if

such person fails to enter Kenya within ninety days from the date of issue:

Provided that the Director may, upon application, in writing, extend the validity of such residence or work permit for a period not exceeding ninety days.

(4) The Director shall not issue a class K residence permit to any person unless that person has proven that he or she has funds or has in his or her own right and at his or her full and free disposition an assured annual income of at least twenty four thousand US dollars or its equivalent in Kenya shillings.

(5) A class K residence permit shall be valid for the period specified in the permit:

Provided that the holder has in his own right and at his or her full and free disposition the specified assured annual income.

(6) For the purpose of class C permits the prescribed professions shall be the professions specified in the Eighth Schedule.

21. The Director may vary the terms and conditions of a residence or work permit issued under these regulations.

Variation of terms and conditions.

22. (1) Where the holder of a work permit ceases to engage in the employment in respect of which the work permit was issued, the employer specified in the work permit shall, within fifteen days from the date of such cessation, report, in writing, to the Director that the holder has ceased to engage in such employment.

Report on cessation of employment.

(2) Any employer who contravenes this regulation commits an offence.

23. The Director may require any person engaged in a business, profession or occupation to make a report of all persons in his employment, in Form 27 set out in the First Schedule.

Return on persons on employment.

24. (1) The period of validity of a permit shall be determined by the Director and may be renewed for further periods on the payment of the renewal fee specified in the Ninth Schedule.

Renewal of work permit.

(2) No permit shall be issued or renewed under the Act for a period exceeding five years from the date of issue or renewal, as the case may be.

25. The Director may, where necessary and for the better administration of these Regulations, visit, whether with or without prior notice, places of employment, business, training and education, or residence for the purposes of verifying information contained in the applications, monitoring compliance with the terms and conditions contained in permits or passes issued to the owners, residents or persons-in-charge of the premises.

Inspections.

26. (1) An immigration officer may issue any of the following passes to an applicant who meets the requirements for the respective pass—

Passes.

- (a) a dependant's pass;
- (b) a student's pass;
- (c) intern or researcher's pass;
- (d) a visitor's pass;
- (e) transit pass;
- (f) a prohibited immigrant's pass; and
- (g) a special pass.

(2) An immigration officer may issue a pass under these Regulations on such terms and conditions as may be specified in the pass and upon the payment of the applicable fees specified in the Ninth Schedule.

(3) An immigration officer may vary the terms and conditions specified in a pass or cancel a pass issued under these Regulations:

Provided that a pass shall not be varied or cancelled before the holder is given sufficient notice and an opportunity to be heard.

(4) An applicant shall pay the fees specified in the Ninth Schedule before the issue of any of the passes referred to in paragraph (1).

Application for a pass.

27. (1) A person who is lawfully in or entitled to enter Kenya, by virtue of—

- (a) being a citizen of Kenya;
- (b) having been issued with a permit;
- (c) being an exempted person;
- (d) being a person to whom section 34 (3) of the Act applies; or
- (e) being a permanent resident,

may apply, on behalf of his or her dependant to an immigration officer, in Form 28 set out in the First Schedule, for a dependant's pass.

(2) An immigration officer shall not issue a dependant's pass unless he or she is satisfied that—

- (a) the person, on whose behalf the application is made, depends on the person making the application for his or her maintenance;
- (b) the dependant is a spouse or child of the applicant or is by reason of age, disability or any incapacity unable to maintain himself adequately or for some other reason relies upon the applicant for his or her maintenance; and
- (c) the applicant has an income sufficient to enable him or her to maintain and continue to maintain the dependant for the duration of the dependant's stay in the country.

(3) An immigration officer shall after considering an application made under paragraph (1) issue dependant's pass in Form 29 set out in the First Schedule.

(4) A dependant's pass shall, subject to the terms and conditions specified therein, entitle the dependant in respect of whom it is issued to enter into Kenya within the period specified in the pass and to remain in Kenya during the validity of the pass.

28. (1) Where—

Invalidation of a dependant pass.

- (a) the dependent has ceased to depend on the applicant;
- (b) the person who applied for the dependants pass has failed or is unable to maintain the dependant;
- (c) the person who applied for the dependants pass has left Kenya in circumstances which raise a reasonable presumption that his or her absence will not be temporary;
- (d) the dependant engages in employment or other income generating activity;
- (e) the permanent residence status of the applicant ceases;
- (f) the applicant dies; or
- (g) the dependant was a child, the dependant attains the age of twenty one years,

the dependant's pass shall be deemed to have expired and shall be invalid.

29. (1) A person who is seeking to enter or remain in Kenya for the purposes of internship or an academic research within Kenya, may apply an immigration officer, in Form 30 set out in the First Schedule, for an intern and researcher's pass.

Internship or research pass.

(2) An immigration officer may issue an intern or researcher's pass in Form 31 set out in the First Schedule if he is satisfied that—

- (a) the person seeking to enter into or remain in Kenya has been accepted as a researcher or intern in an institution within Kenya; or
- (b) that the intern or researcher shall remain in Kenya for a period not exceeding twelve months.

30. (1) The parent or guardian of a person seeking to enter into and remain in Kenya for the purposes of receiving education or training at an educational or training institution in Kenya, where he or she has been accepted as a student, may apply, on the person's behalf, to an immigration officer, in Form 30 in the First Schedule, for a student's pass.

Student's pass.

(2) If the person seeking to enter into and remain in Kenya under paragraph (1) is a citizen of or an East African Community Partner State, the person shall be exempted from the payment of any applicable fees specified in the Ninth Schedule.

(3) An immigration officer may issue a student's pass if he is satisfied that—

- (a) the person seeking to enter or remain in Kenya has been accepted as a student by an approved educational or training establishment; and
- (b) the issue of a student's pass will not deprive a qualified citizen of Kenya of an opportunity to be admitted in the respective learning or training institution.

(4) An immigration officer shall after considering an application made under paragraph (1) issue a student's pass, to the applicant, in Form 31 in set out the First Schedule.

(5) A student's pass shall, subject to the terms and conditions specified in the student's pass, entitle the holder to enter Kenya within the period specified in the pass, to remain in Kenya for such period from the date of his or her entry into Kenya as may be specified in the pass and if the holder is a citizen of an East African Community Partner State, to re-enter Kenya at any time during validity of the pass.

(6) Where the holder of a student's pass—

- (a) fails to enter Kenya, within a period of thirty days from the date of issue of such pass;
- (b) fails within a period of thirty days from the date of entry into Kenya to take up admission as a student at the educational or training establishment in respect of which the pass was issued;
- (a) has taken up admission in such establishment as a student and at any time thereafter leaves or ceases to be retained as a student in such establishment,

the student's pass shall be deemed to have expired and shall be invalid.

(7) A principal of an educational or training institution who allows a student who is required under this regulation to obtain a student's pass to attend training in such an institution without a student's pass commits an offence.

Visitor's pass.

31. (1) A person who wishes to enter Kenya—

- (a) for the purpose of a holiday; or
- (b) as visitor; or
- (c) for any other temporary purpose which an immigration officer may approve,

may apply to an immigration officer for a visitor's pass, in Form 32 set out in the First Schedule:

Provided that where an application for a visitor's pass is to be made at the point of entry, the completion of an entry declaration form shall be deemed to be an application for a visitor's pass.

(2) An Immigration officer may issue a visitor's pass, in Form 33 set out in the First Schedule, subject to such terms and conditions as may be specified in the pass.

(3) A visitor's pass shall permit the holder to enter Kenya within the period specified therein and to remain in Kenya for such period, not exceeding six months from the date of his entry into Kenya, as may be specified in that behalf, and to re-enter Kenya at any time during the period of validity of the pass.

(4) An immigration officer may, from time to time, extend the validity of a visitor's pass for such further period or periods as he may determine or vary its terms and conditions:

Provided that the aggregate period of validity of a visitor's pass shall not exceed six months from the date of the holder's entry into Kenya.

(5) The holder of a visitor's pass shall not accept or engage in any form of employment, whether paid or unpaid, or engage in any other income generating activity in Kenya, without the permission of an immigration officer, in writing.

(6) The holder of a visitor's pass who accepts or engages in such employment or activity without the permission of an immigration officer commits an offence and the visitor's pass held shall, with effect from the date of such acceptance or engagement, be deemed to have expired and shall cease to be valid.

(7) Subject to the provisions of these Regulations on work permits and permanent residence, a person who comes to Kenya to engage in any form of employment whether paid or unpaid or in any other income generating activity for a period not exceeding three months, shall not be issued with a visitor's pass and shall apply for a special pass in the manner provided in this Act.

(8) A visitor's pass shall not be issued in advance to persons intending to come to Kenya.

32. (1) A person who—

- (a) intends to enter Kenya for the purpose of travelling to a destination that is outside Kenya;
- (b) is in possession of such valid documents as may be required to permit him to enter the country of the other destination; and
- (c) is otherwise qualified under the law in force in the country of destination to enter that country,

may apply to an immigration officer, in Form 32 set out in the First Schedule or in the case of an application that is to be made at the port of entry, the completion of an entry declaration form shall be deemed to be an application for a transit pass.

(2) A transit pass shall be endorsed in the holder's passport.

(3) A transit pass shall, subject to the terms and conditions specified therein, entitle the holder to enter into and remain in Kenya for the purpose of travelling to a destination outside Kenya, and shall be valid for such period, not exceeding three days, as may be specified in the pass.

Transit pass.

Prohibited  
immigrant or  
inadmissible  
person's pass.

33. (1) An application by a person who is, in accordance with section 33 of the Act, a prohibited immigrant or inadmissible for a prohibited immigrant's pass or inadmissible person's pass shall be in Form 32 set in the First Schedule and the application shall be made before arriving at the point of entry.

(2) An immigration officer may, after considering an application made under paragraph (1), issue a prohibited immigrant's or inadmissible person's pass in Form 34 set out in the First Schedule, to the applicant.

Special pass.

34. (1) Any person who wishes to enter or remain in Kenya for—

- (a) a limited period for the purpose of applying a review of a decision denying a permit;
- (b) applying for a permit or pass;
- (b) temporarily conducting any business, trade or profession; or
- (c) any other purpose which an immigration officer considers suitable,

may apply to an immigration officer, in Form 32 set out in the First Schedule, for a special pass or in the case of an application that is to be made at the point of entry, completion of an entry declaration form shall be deemed to be an application for a special pass.

(2) An immigration officer may, after considering an application made under paragraph (1), issue a special pass to the applicant in Form 35 set out in the First Schedule, for such period that does not exceeding six months as he may specify in the pass.

(3) A special pass shall, subject to the terms and conditions as may be specified in the pass, permit the holder to enter Kenya within the period specified therein and to remain in Kenya for such period, not exceeding six months from the date of issue and to re-enter Kenya at any time during the period of validity of the pass.

Re-entry pass.

35. (1) The holder of a dependant pass, who is lawfully in Kenya, who intends to leave Kenya temporarily or who, having left Kenya temporarily and having been at the time of his or her departure lawfully present in Kenya, failed for reasons which an immigration officer are satisfied are good and sufficient reasons, to apply for a re-entry pass before his departure, may apply to an immigration officer, in Form 36 set out in the First Schedule or in such other form as an immigration officer may require, for a re-entry pass.

(2) An immigration officer shall, after considering an application made under paragraph (1), endorse a re-entry pass, in Form 37 set out in the First Schedule in the holder's passport, if he is satisfied that the presence of the applicant in Kenya on re-entry would be lawful otherwise than by virtue of the re-entry pass.

(3) A re-entry pass shall be endorsed in the holder's passport upon payment of the fees, if any, specified in the Ninth Schedule:

Provided that, where application for a re-entry pass is made by a person who is not in Kenya, an immigration officer may, if he is satisfied that good and sufficient reasons exist for such person's failure to apply for a re-entry pass and to produce his or her passport for endorsement, before his departure from Kenya, issue a re-entry pass otherwise than by way of endorsement in the holder's passport upon payment of the fee, if any, specified in the Ninth Schedule.

(4) A re-entry pass shall be valid for the expected period of absence from Kenya but shall not in any case exceed two years from the date of issue.

(5) A re-entry pass shall, subject to the terms and conditions specified in the pass, entitle the holder to re-enter Kenya at any time and from time to time during the period of validity:

Provided that a re-entry pass shall not entitle the holder thereof to re-enter Kenya if his presence in Kenya would for any reason be unlawful.

36. (1) Any person—

Exclusions.

- (a) who is a passenger in, or a member of a crew of any ship, aircraft, train, vehicle or carrier;
- (b) whose name and particulars are included in the passenger list or crew manifest of the ship, aircraft, train, vehicle or carrier; and
- (c) who is proceeding in such ship, aircraft, train, vehicle or carrier to a destination outside Kenya,

shall not be required to obtain a permit or pass.

(2) An exclusion arising by virtue of subparagraph (1)(a) shall cease if the person fails to continue his or her journey to a destination outside Kenya in the ship, aircraft, train, vehicle or carrier in which he or she entered Kenya or, being a member of the crew, in another ship, aircraft, train, vehicle or carrier that is owned by the persons who own the ship, aircraft, train, vehicle or carrier in which he or she entered Kenya and the person shall be unlawfully present in Kenya.

37. (1) An immigration officer may issue a notice, in Form 38 set out in the First Schedule, to a person who has been declared to be a prohibited immigrant or an inadmissible person and who enters or intends or attempts to enter Kenya by any means.

Issuance of notice to prohibited immigrant or inadmissible persons.

(2) A notice to a prohibited immigrant or an inadmissible person may require the prohibited immigrant or inadmissible person—

- (a) to remain on the carrier by which he entered, intended or attempted to enter Kenya;
- (b) to leave Kenya by such means and within such period as may be stated in the notice; and
- (c) to enter into or remain in Kenya subject to complying with such requirements as to place of residence, occupation,

security or reporting to a specified authority as may be specified in the notice.

(3) An immigration officer may vary the terms and conditions specified in the notice to a prohibited immigrant or inadmissible person.

(4) Any prohibited immigrant or inadmissible person to whom a notice has been issued under this regulation has been who refuses or fails to comply with any requirements of the notice commits an offence.

(5) Where an immigration officer has issued a notice to a prohibited immigrant or inadmissible person under this regulation, the immigration officer may, if he deems it fit, issue a copy of such notice to the owner, person in charge or agents of the carrier on or from which the prohibited immigrant or inadmissible person entered, intended or attempted to enter Kenya, and thereafter the owner, person in charge or agents may take such steps as shall be necessary to ensure that the prohibited immigrant or inadmissible person complies with the terms of the notice served on him:

Provided that compliance with the requirements of a notice under this regulation shall not relieve the owner, person in charge or agents of the carrier of his obligations under the Act or any other written law.

(6) Where a prohibited immigrant or an inadmissible person has been refused permission to enter Kenya, the immigration officer shall issue a notice in Form 39 set out in the First Schedule to the owner, person in charge or agents of the carrier on or from which the prohibited immigrant or inadmissible person entered, intended or attempted to enter Kenya requiring the owner, person in charge or agents of the carrier on or from which the prohibited immigrant or inadmissible person entered, intended or attempted to enter Kenya to take the prohibited immigrant or an inadmissible person into their custody and ensure that the prohibited immigrant or an inadmissible person is removed from Kenya.

Payment of expenses

38. (1) Where the Government is has incurred or is likely to incur any expenses in connection with the detention, maintenance, medical treatment or removal from Kenya of any person or the spouse, children and other dependants under the Act, the Director may issue a notice to the person against whom the expenses have been or are likely to be incurred, the owner or person in charge or agents of the carrier by which the person entered or intended to enter into the country or the surety or other person liable for the expenses demanding the reimbursement, within the period specified in the notice, of the expenses incurred or to be incurred by the Government.

(2) Where there is default in reimbursement of the expenses incurred by the Government, the Director may apply to a court of competent jurisdiction in that behalf, for an order to recover the expense incurred as a civil debt from the owner, person in charge or agents of the carrier on or from which the person entered, intended or attempted to enter Kenya.

(3) Any warrant issued under this regulation may be executed in the same manner as a warrant for the recovery of a civil debt and may in the alternative be executed as if it was a warrant for levy of distress in respect of a fine under section 334 of the Criminal Procedure Code.

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(4) The partial recovery of expenses under this regulation shall not prejudice the liability of any surety for the balance, nor shall the issue or execution of a warrant under this regulation be a condition precedent to the liability of a surety.

39. (1) The Director may, as a condition precedent to the issue of every permit or pass the, require the deposit as security of such amounts are specified prescribed in the Ninth Schedule to be deposited with the Service in respect of each permit or pass.

Deposit of security

(2) Every deposit may, if necessary, be used to defray any expenses incurred or likely to be incurred by the Government in connection with the detention, maintenance, medical treatment or removal from Kenya of the person in respect of whom the permit or pass was issued and of the spouse(s), children and other dependants, if any.

(3) Every deposit shall, if not used in the manner referred to in paragraph (2), be refunded to the depositor if the Director is satisfied that—

- (a) the person in respect of whom the deposit was made and the spouse(s) and children and other dependants, if any, have left or are leaving Kenya permanently;
- (b) the person in respect of whom the deposit was made and the spouse(s), children and other dependants, if any, are all dead; or
- (c) retention of the deposit is for any other reason no longer necessary.

40. (1) The Director may, in lieu of requiring a deposit under regulation 38, permit the applicant for a permit or pass or some other person on his behalf, to enter into a bond to provide security, with or without sureties, in a sum as shall be prescribed in the Ninth Schedule in respect of each permit or pass:

Security bond.

Provided that the Director may accept one composite bond in respect of any number of persons so long as the amount of the security provided by such bond does not in aggregate exceed the amount prescribed in the Schedule in respect of each person.

(2) Regulation 52(2) shall apply *mutatis mutandis* in respect of any security provided under this regulation.

(3) A security bond shall be in Form 40 set out in the First Schedule and shall be enforceable until such time as the Director is satisfied that—

- (a) the person in respect of whom the security was given and the spouse, children and other dependants, if any, have left Kenya permanently;

- (b) the person in respect of whom the security was given and the spouse, children and other dependants, if any, are all dead; or
- (c) retention of the security is for any other reason no longer necessary.

General security covenant.

41. (1) Where any employer enters or intends to enter into contract a for the employment within Kenya with a person in respect of whom an application required under the Act for the necessary permit and in respect of whose spouse, children and other dependants, applications may be made for dependants' passes, the Director may, in lieu of a deposit or security bond in respect of an employee and the spouse, children and other dependants, if any, permit the employer to enter into a covenant to provide general security in respect of the employee and his or her spouse, children and other dependants, if any, in a sum as shall be prescribed in the Ninth Schedule in respect of each individual.

(2) A general security covenant shall be in Form 41 set out in the First Schedule.

Alteration of security.

42. Where security has been provided under regulation 39, regulation 40 or regulation 41, the Director may at any time accept a security of an alternative nature.

Issue of warrant of attachment or security.

43. (1) A subordinate court of the First Class may, on being satisfied that the security given under any security bond or general security covenant under regulation 39 or regulation 40 has been forfeited, on application being made by the Director, issue a warrant for the attachment and sale of the property belonging to any person or his estate, if such person died after the security was forfeited bound by such security to pay the sum specified in the bond or covenant.

(2) Any warrant issued under this regulation may be executed in the same manner as a warrant for the execution for a civil debt.

(3) If sufficient cause is not shown and the forfeited security is not paid, the court may proceed to recover it by issuing a warrant for the attachment and sale of the movable property belonging to that person, or his estate if he is dead.

(4) A warrant may be executed within the local limits of the jurisdiction of the court which issued it; and it shall authorize the attachment and sale of the movable property belonging to the person without those limits, when endorsed by a magistrate within the local limits of whose jurisdiction the property is found.

(5) If the security is not paid and cannot be recovered by attachment and sale, the person so bound shall be liable, by order of the court which issued the warrant, to imprisonment for a term not exceeding six months.

(6) Any person who is aggrieved by a decision of the court made under this regulation may appeal to the High Court.

44. A person seeking to enter Kenya shall provide proof to the satisfaction of an immigration officer that he is capable of supporting himself and his dependants in Kenya for the full duration of the intended stay and financing the exit from Kenya of himself and his dependants.

Proof of financial support.

#### PART V – FOREIGN NATIONALS MANAGEMENT

45. The provisions of section 56 of the Act apply to every foreign national of or above the age of eighteen years residing in Kenya other than—

Application of section 56 of the Act.

- (a) a serving member of the armed forces, or the armed forces of a friendly power, and the spouse and children;
- (b) a public officer and the spouse and children;
- (c) a person who has been exempted from the provisions of the Act under section 34 (3) of that Act;
- (d) a refugee registered under the Refugees Act, 2006;
- (e) a person who resides in Kenya for a continuous period not exceeding three months and is in possession of a valid visitor's pass or other authority under the Act.

No. 13 of 2006.

46. (1) A foreign national to whom section 56(2) applies shall, within thirty days of the date when the order is made under section 56(2), or such other duration as the Cabinet Secretary shall declare, report to the nearest immigration officer in the area in which the foreign national resides.

Registration.

(2) A foreign national shall upon reporting produce a valid passport or other travel document to establish his or her identity and nationality, two recent passport size photograph of himself taken not more than twelve months before the date of attendance and any additional particulars as may be required by an immigration officer and shall have his or her biometrics taken.

(3) A foreign national shall apply for registration in Form 42 set out in the First Schedule.

47. (1) Subject to subsection (2), where a registered foreign national changes his residence, he or she shall report the fact of his or her arrival at, and the address of, his new residence to the nearest immigration officer of the area in which he or she is situated within seven days of the date of his arrival.

Notification of change of residence and address.

(2) Where a registered foreign national is absent from his or her residence for a continuous period exceeding twenty-one days without affecting a change of residence—

- (a) if he is in Kenya at the expiry of the period of thirty days he or she shall within seventy-two hours give his or her temporary address to the immigration officer for the area in which his residence is situated; and
- (b) within seven days, of his or her return to his or her residence, notify the immigration officer of that area of his or her return.

(3) A registered foreign national who does not established residence in Kenya and who moves from the place he or she was to another shall, after the movement report, within seven days, his or arrival to the immigration officer responsible for that area.

PART VI—PARTICULARS TO BE FOUND IN REGISTERS AND OTHER RECORDS

Register for applications for regaining citizenship.

48. The register of applications for regaining Kenya citizenship maintained pursuant to section 10(3) shall contain the following particulars—

- (a) full names of applicant;
- (b) reference number;
- (c) present nationality;
- (d) gender;
- (e) date and place of birth;
- (f) address/telephone/email;
- (g) habitual residence in Kenya at the time of application;
- (h) habitual residence outside Kenya at the time of application; and
- (i) date of application.

Register for voluntary renunciation of citizenship.

49. The register for voluntary renunciation of citizenship maintained pursuant to sections 19 and 20 of the Act shall contain the following particulars—

- (a) full names of applicant;
- (b) reference number;
- (c) renounced nationality;
- (d) gender;
- (e) date and place of birth;
- (f) date of renunciation;
- (g) address/telephone/email;
- (h) place of residence at the time of application;
- (i) place of residence at the time the renunciation is registered; and
- (j) date of application.

Register of revocation of Kenya citizenship.

50. The register of revocation of Kenya citizenship maintained pursuant to section 21(4) shall contain the following particulars—

- (a) full names;
- (b) reference number;
- (c) gender;
- (d) date and place of birth;
- (e) date of registration of citizenship;
- (f) date of revocation of citizenship;
- (g) address/telephone/email;

- (h) place of residence at the time of revocation of citizenship;
- (i) revocation order number; and
- (j) reasons for revocation of citizenship.

51. The records that are to be maintained under section 45 (3) (a) shall contain the following particulars-

Records of foreign national employment.

- (a) name of employee;
- (b) passport/travel document no.;
- (c) nationality;
- (d) place and date of birth;
- (e) date employed;
- (f) place of employment/duty station;
- (g) job title;
- (h) date of cessation of employment;
- (i) date of departure of employee from Kenya;
- (j) place of residence of employee while in Kenya;
- (k) details of dependants including a spouse and children; and
- (l) class of permit or pass held.

52. The record that is to be maintained pursuant to section 47(2) of the Act shall contain the following—

Foreign nationals accommodation records.

- (a) name;
- (b) nationality;
- (c) passport number;
- (d) sex;
- (e) date of arrival;
- (f) expected date of departure; and
- (g) a copy of passport bio-data page

53. The Foreign Nationals' Register that is to be maintained pursuant to section 56(2) shall contain the following—

Foreign nationals register.

- (a) full names;
- (b) nationality;
- (c) date and place of birth;
- (d) profession/occupation;
- (e) contacts (physical address/residential; address/telephone/email/postal address);
- (f) marital status;
- (g) sex;
- (h) photograph;
- (i) signature;
- (j) immigration file number;
- (k) passport number;
- (l) date and place of issue; and
- (m) expiry date.

## PART VII—MISCELLANEOUS

- Exemptions.** 54. The Cabinet Secretary may exempt any person or class of persons from any of the provisions of these Regulations requiring the payment of fees.
- Production of records.** 55. The Director may require any person who is required to keep records or maintain registers under this Act to produce the same at such place and within such time as he shall deem appropriate.
- Invalidation of approval for non-payment of fees.** 56. Where an immigration officer has given notification in writing that the issue of a certificate of registration, certificate of permanent residence, permit, pass or a visa has been approved, the approval shall cease to be valid if the requisite fee has not been paid within a period of thirty days from the date of such notification.
- Penalty.** 57. Any person convicted of an offence under these Regulations for which no penalty is specifically provided shall be liable to a fine not exceeding two hundred thousand shillings or to imprisonment for a term not exceeding one year or to both.
- Endorsement of exemption.** 58. An exemption granted under section 34(3) of the Act shall be endorsed on a passport or travel document of the person to whom the exemption has been granted.
- Fees.** 59. The fees specified in the Ninth Schedule shall be payable in respect of the respective matters specified therein.
- Savings.** 60. Every bond and general security covenant entered into under the Kenya, Immigration Act, Chapter 172 Chapter 173 (now repealed) and that are still valid and enforceable immediately before the commencement of these Regulations shall be deemed to be a security bond or general security covenant entered into under these Regulations and the provisions of these Regulations shall apply accordingly.
- Revocation.** 61. The Immigration Regulations and the Kenya Citizenship (Forms and Fees) are revoked.

FIRST SCHEDULE

FORM 1

(r. 5(1))

AFFIX PASSPORT  
SIZE PHOTOGRAPH

THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

APPLICATION TO REGAIN KENYA CITIZENSHIP  
(Under Section 10)

Fill in Capital letters

Full name.....

Place and date of birth of applicant.....

Contacts:

Postal address.....

Email.....

Phone.....

Residence at the time of application (in and out of Kenya)

(i).....

(ii).....

I ..... being a citizen of

(Country/countries)

and having been a citizen of Kenya by birth up to.....when I ceased  
to be a citizen of Kenya on account of .....

..... (manner of loss of Kenyan citizenship)  
hereby make an application to regain my Kenyan citizenship.

2. I am a holder of the following \*passport(s)

Passport No.	Place and date of issue	Issuing authority
(a) .....	.....	.....
(b) .....	.....	.....
(c) .....	.....	.....

3. Evidence of previous Kenya citizenship

- Passport
- Birth Certificate
- National ID
- Others (give details)

4. Evidence of citizenship at the time of this application.....

5. Details of parents:

(a) Father's name.....

Date of birth.....

Place of birth ..... (Location)..... (District)

..... (County)

(b) Mother's name.....

Date of birth.....

Place of birth ..... (Location)..... (District)

..... (County)

Dated this .....day of .....20.....

.....  
*Signature*

FOR OFFICIAL USE ONLY

Documents produced:-

Passport No .....

Other documents .....

Checked by .....

Received by.....

FORM 2

(r. 5 (2))

AFFIX PASSPORT  
SIZE PHOTOGRAPH

CERTIFICATE OF REGAINING OF KENYA CITIZENSHIP

Serial No.....

File No.....

THIS IS TO CERTIFY that..... born on .....  
has this ..... day of .....20 ..... regained Kenya citizenship under  
section 10 of the Kenya Citizenship and Immigration Act 2011.

.....  
CABINET SECRETARY

.....  
Date

FORM 3

(r. 6)

*(To be completed in duplicate)*

DISCLOSURE OF DETAILS OF OTHER CITIZENSHIPS HELD BY A DUAL  
CITIZEN  
*(Under section 8 (3))*

Full name in block capitals.....  
Address in block capitals.....  
Habitual residence at the time of making the application.....  
.....  
I ..... of ..... am of full  
age and capacity and was born at (Place and country).....  
on.....

I am a citizen of Kenya by:

- (a) Birth
- (b) Registration
- (c) Naturalization

3. I also hereby confirm that I am a citizen/national\* of .....  
(name of country/countries) by:-

- (a) Birth

- (b) Registration
- (c) Naturalization
- (d) If any other specify

4. I .....do solemnly and sincerely declare that the foregoing particulars stated in this declaration are true and within my knowledge.

.....  
Signature of the person declaring

Declared this .....day of .....20 .....

Signature .....  
\*(Magistrate/Commissioner for Oaths/Notary Public)

\*Delete as applicable.

**FOR OFFICIAL USE ONLY**

Documents produced:  
Passport(s) No .....  
Other documents .....  
Received by.....Checked by .....

FORM 4

(r. 8(2))

**AFFIX PASSPORT  
SIZE PHOTOGRAPH**

**THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011**

**APPLICATION BY DUAL CITIZEN FOR ENDORSEMENT ON NON-KENYAN  
PASSPORT(S)  
(Under section 8(6))**

Full name in block capitals.....  
Address in block capitals.....Habitual  
residence at the time of application.....  
I .....being a Kenyan  
citizen and also a citizen of (insert country/countries)  
.....hereby apply for endorsement on my non-Kenyan  
passport(s) that I am also a citizen of Kenya.

2. I am a holder of the following \*passport(s)

- (a) .....
- (b) .....
- (c) .....
- (d) .....

Dated this ..... day of .....20.....

.....  
*Signature*

\*Include passport number, date and place of issue & issuing authority/Government

**FOR OFFICIAL USE ONLY**

*Documents produced:-*

Passport(s) No

.....  
Other documents

.....  
Received by.....Checked by

FORM 5

(r. 8(4))

**REPUBLIC OF KENYA  
THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011**

The holder of this passport whose particulars appear below is also a citizen of Kenya and is returnable to Kenya.

Name.....

Passport No.....

Date.....

Signed.....

FORM 6

(r. 9(1))

THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

DECLARATION OF VOLUNTARY RENUNCIATION OF KENYA CITIZENSHIP  
(Under section 19)

I ..... (Full name in capital letters) of  
.....(Address) resident in  
.....(country and city) do solemnly and  
sincerely declare:

1. That I was born on.....at.....in .....(insert  
name of country) and am of full age and capacity. (Attach Birth Certificate)

2. That I am a citizen of Kenya by \*birth/descent/registration/naturalization and am also a  
citizen of ..... (Insert name of country) by  
\*birth/descent/registration/naturalization/marriage and therefore I will not be rendered  
stateless upon registration of the renunciation.

3. That I am desirous of renouncing my Kenyan citizenship and I have been duly  
informed of the implications of the renunciation

4. That I shall upon registration of my renunciation surrender all identification, travel and  
any other document identifying me as a citizen of Kenya. (Attach copies)

5. That I hereby renounce so far as it lies within my power, my status, rights, privileges  
and protection as a citizen of Kenya.

6. That I solemnly and sincerely declare that this renunciation has been made voluntarily  
and without any inducement, threat or promise of any nature by any person.

7. That I solemnly declare that the foregoing particulars in this declaration are true and  
within my knowledge.

Declared by the said.....(Insert full names)

.....Sign of Declarant this..... day of.....20.....

.....

Before Me

\*Magistrate/Commissioner for Oaths/Notary public

\*Delete as applicable

FORM 7

(r. 9(2))

File No.: .....

**CERTIFICATE OF VOLUNTARY RENUNCIATION**

*THIS IS TO CERTIFY* that .....  
who was born on ..... at ..... has  
voluntarily renounced Kenya citizenship under Section 19 of the Kenya Citizenship and  
Immigration Act, 2011 and has therefore ceased to be a Citizen of Kenya with effect from  
the date of this certificate.

.....  
**CABINET SECRETARY**

Dated this ..... day of ..... 20.....

FORM 8

(r. 10)

**THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011**

**APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA BY A SPOUSE  
OF A KENYA CITIZEN**

*(Under section 11)*

*Fill this form in capital letters*

Full name.....  
Address.....  
I..... of ..... hereby  
apply for registration as a citizen of Kenya under section 11.

**PARTICULARS OF APPLICANT**

Place and date of birth .....  
Present nationality .....  
Name of spouse .....  
Place and date of marriage .....  
Place and date of birth of spouse.....  
Spouse's present contact  
Address.....  
Telephone.....  
Email address.....  
Other.....

1. Spouse's Kenyan citizenship was acquired \*by birth/descent/registration/naturalization
2. ID/passport/citizenship certificate number of spouse (attach a copy).....

**DECLARATION BY APPLICANT**

3. I ..... do solemnly and sincerely declare that :
  - (a) my marriage was subsisting at the time of this application
  - (b) the marriage was not entered into for the purpose of acquiring a status or privilege in relation to immigration or citizenship
  - (c) I have not been convicted of an offence and sentenced to imprisonment for a term of three years or longer;
  - (d) the particulars stated in this application are true and within my knowledge.

.....  
*Signature of Applicant*

Declared at ..... this..... day of .....20.....

.....  
*Signature. \*(Magistrate/Commissioner for Oaths.)*  
\*Delete as applicable

**\*Note that you shall be called upon to demonstrate your declaration**

**FOR OFFICIAL USE ONLY**

*Documents produced: -*

- Passport No. ....
- Marriage Certificate No . ....
- Spouse's Passport No. ....
- Spouse's Citizenship Certificate No .....
- Other documents .....

Receiving officer.....Date.....

Signature.....

FORM 9

(r. 10)

THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA BY A WIDOW OR WIDOWER OF A KENYA CITIZEN

(Under section 12)

Fill form in capital letters

Full name.....

Address.....

I.....of.....

hereby apply for registration as a citizen of Kenya under section 12.

PARTICULARS OF APPLICANT

1. Place and date of birth .....
2. Present nationality.....
3. Maiden or other previous name where applicable.....
4. Place and date of marriage.....
5. Name of deceased spouse.....
6. Place and date of birth of deceased spouse.....
7. Spouse's address before death.....
8. Place and date of death(attach death certificate).....
9. Spouse's citizenship was acquired \*by: birth/descent/registration/ naturalization.
10. ID/passport/citizenship certificate number of deceased spouse.....

DECLARATION BY APPLICANT

I..... do solemnly and sincerely declare that:

- (a) my marriage subsisted from.....to..... when my spouse died
- (b) I did not enter into any other marriage with a non-citizen within the period of seven years from the date of my marriage to the deceased Kenyan spouse
- (c) the marriage to the deceased was not entered into for the purpose of acquiring a status or privilege in relation to immigration or citizenship.
- (d) the particulars stated in this application are true and within my knowledge.

.....  
*Signature of applicant*

Declared at ..... this ..... day of ..... 20 .....

.....  
Signature. \*(Magistrate/Commissioner for Oaths.)

\*Delete as applicable

FOR OFFICIAL USE ONLY

*Documents produced: -*

Passport No .....  
 Marriage Certificate No .....  
 Spouse's ID card No.....  
 Spouse's Passport No.....  
 Spouse's Certificate of Citizenship No.....  
 Death certificate No.....  
 Other documents.....

Receiving officer ..... Date ..... Signature .....

FORM 10

(r.10)

THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA

*(Under Section 13(1))*

*Fill form in capital letters*

Full name.....

Address.....

I ..... of ..... hereby make  
 an application for registration as a citizen of Kenya under Section 13(1).

PERSONAL PARTICULARS

1. Place and date of birth.....
2. Nationality at birth .....
3. Current nationality (if different) .....
4. Address in Kenya .....
5. Occupation .....

6. If original name has been changed give particulars .....
7. If nationality has changed since birth give particulars .....
8. Details of permit/exemption held for the last seven years.....
9. Marital status (single, married, separated, widowed or divorced)
10. If married give evidence.....
11. Give particulars of children:- (*Use separate sheet if necessary*)

<i>Name of child</i>	<i>Date of Birth</i>	<i>Place of Birth</i>	<i>Present residence</i>	<i>Citizenship</i>

#### DECLARATION BY APPLICANT

I .....do solemnly and sincerely declare that:

- (a) I do not and have not enjoyed the privileges and immunities under the Privileges and Immunities Act in the last seven years.
- (b) I understand the nature of the application and I have made/am capable of making substantial contribution to the progress or advancement in the national development of Kenya.
- (c) I have not been convicted of an offence and sentenced to imprisonment for a term of three years or longer.
- (d) I have adequate knowledge of Kenya and of the duties and rights of citizens.
- (e) I understand and speak Swahili or a local dialect.
- (f) I am not adjudged bankrupt.
- (g) The information given in this application is true within my knowledge and belief and that and hereby undertakes to do all things necessary to evidence my new allegiance.

.....  
*Signature of applicant*

Declared at .....this .....day of .....20.....

.....  
 \*(Magistrate/Commissioner for Oaths)

\*Delete as applicable

Note that you shall be called upon to demonstrate your declaration.

FOR OFFICIAL USE ONLY

Documents produced: -

Passport No .....  
 Permit/exemption .....  
 Tax clearance certificate.....  
 Certificate of good conduct/police clearance certificate.....  
 Receiving officer.....Date.....Signature.....

FORM 11

(r.10)

THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA FOR A CHILD  
 (Under Sections 13(3) and 14 )

*Full name and address of parent in capitals*

I .....of .....am a citizen of Kenya by registration/naturalization and a parent of..... to whom the following particulars relate. I hereby apply on behalf of the child whose particulars appear herein below for \*his/her registration as a citizen of Kenya.  
 \*Delete as applicable.

PARTICULARS OF CHILD

1. Full name .....
2. Place and date of birth .....
3. Present address .....
4. Nationality at birth .....
5. Present nationality if now different.....
6. If no nationality, give circumstances in which it was lost.....
7. If adopted, give details of the child's residence in Kenya and other countries, since birth including dates and addresses:  
 .....  
 .....  
 .....

DECLARATION BY PARENT

I .....do solemnly and sincerely declare that the information given in this application is true and within my knowledge.

.....  
*Signature*

Declared at .....this .....day of .....20 .....

.....  
Before me  
*\*(Magistrate/Commissioner for oaths.)*

\*Delete as applicable

FOR OFFICIAL USE ONLY

*Documents produced:*

Passport No. ....  
Birth/adoption Certificate No. ....  
Parent's ID card No. ....  
Parent's Passport No. ....  
Parent's Citizenship Certificate No. ....  
Proof of lawful residence.....  
Receiving officer.....Date.....Signature.....

FORM

12 (r.10)

THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA FOR A PERSON WITH DISABILITY

*(Under Section 13(4))*

*Complete either (a) or (b)*

(a) Biological Parent

*Full name and address of applicant in capital letters*

I .....of .....  
.....being a citizen of Kenya  
by registration/naturalization (attach proof) and a biological parent of  
..... to whom the following particulars

relate hereby apply on behalf of the person with disability whose particulars appear herein below for \*his/her registration as a citizen of Kenya.

(b) Legal guardian

*Full name in capitals address in capital capitals*

I ..... of  
 .....being a Kenya citizen  
 and the appointed legal guardian (attach proof) of .....to whom  
 the following particulars relate, \*who has no living parent/whose parent or parents are  
 living and resident in ..... I am duly authorized by the court or  
 by the person with disability's parent(s) whose consent is attached, and I hereby apply on  
 behalf of ..... for \*his /her registration as a citizen of Kenya.  
 Dated this .....day of .....20.....

.....  
*Signature*

*\*Delete as applicable*

#### PARTICULARS OF PERSON WITH DISABILITY

1. Full name .....
2. Place and date of birth .....
3. Present address .....
4. Nationality at birth .....
5. Present nationality if different.....
6. If of no nationality, give circumstances in which the nationality was lost  
 .....
7. Nature and particulars of disability .....

#### DECLARATION BY PARENT OR LEGAL GUARDIAN

I .....do solemnly  
 and sincerely declare that the child/person mentioned hereinabove is my dependant and  
 that the information given in this application is true and within my knowledge.

.....  
*Signature*

Declared at .....this .....day of .....20 .....

.....  
 \*(Magistrate/Commissioner for oaths)

*\*Delete as applicable*

## FOR OFFICIAL USE ONLY

*Documents produced:*

Passport No.....  
 Birth Certificate No.....  
 Parent's/legal guardian ID card No. ....  
 Parent's/legal guardian passport No.....  
 Parent's/legal guardian Citizenship Certificate No. ....  
 Proof of legal guardianship.....  
 Certificate of disability.....  
 Medical certificate on disability.....  
 Proof of lawful residence.....  
 Parent(s) consent .....

Receiving officer.....Date.....Signature.....

FORM 13

(r.10)

## THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA BY A  
STATELESS PERSON*(Under Section 15)*

I .....of.....hereby  
 make an application for registration as a citizen of Kenya under section 15.

## PERSONAL PARTICULARS

1. Full name in capital letters .....
2. If original name has been changed give particulars.....
3. Place and date of birth of applicant .....
4. Nationality at birth (if any) .....
5. Circumstances under which nationality was lost .....
6. Current contacts (Postal & physical address, email, telephone) .....
7. Occupation .....
8. Marital status single, married, widowed, separated or divorced .....
9. If married give date and place of marriage, name and nationality of the spouse.....
10. Father's full name and address.....

11. Father's nationality .....  
 (If deceased, give nationality at time of death)
12. Mother's full name and address.....
13. Mother's nationality .....  
 (if deceased, give nationality at time of death.)
14. Give particulars of children: — (Use separate sheet for particulars if necessary)

<i>Name of children</i>	<i>Date of Birth</i>	<i>Place of Birth</i>	<i>Where now resident</i>	<i>Citizenship</i>

15. Give details of current and previous residence in Kenya.

<i>Place</i>	<i>From (Date)</i>	<i>To (Date)</i>	<i>Address</i>	<i>Years</i>	<i>Month</i>

#### DECLARATION BY APPLICANT

I .....do solemnly and sincerely  
 declare that the information given in this application is true and within my knowledge.

.....  
*Signature of applicant*

Declared at .....this .....day of .....20.....

.....  
 Before me

\*(Magistrate/Commissioner for Oaths.)

\*Delete as applicable

Note that you shall be called upon to demonstrate your declaration.

#### FOR OFFICIAL USE ONLY

*Documents produced:*

Birth certificate if born in Kenya .....

Certificate of good conduct.....

Other documents .....

Receiving officer.....Date ..... Signature.....

NB.—Applications under section 15, 16 and 17 shall only be made within five years from  
 30th August 2011

FORM 14

(r. 10)

THE KENYA CITIZENSHIP AND IMMIGRATION ACT 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA BY MIGRANT

*Under Section 16*

I.....of.....  
 .....hereby make an  
 application for registration as a citizen of Kenya under Section 16.

PARTICULARS OF APPLICANT

1. Full name .....
2. Place and date of birth.....
3. Nationality at birth (if any).....
4. If nationality was lost state circumstances under which it was lost  
 .....  
 .....
5. Contacts (Postal address, email, telephone) in Kenya  
 .....
6. Occupation .....
7. Father's full name and address.....
8. Father's nationality .....
- (If deceased, give nationality at time of death.)
9. Mother's full name and address.....  
 .....
10. Mother's nationality .....
- (if deceased, give nationality at time of death.)
11. If original name has been changed give particulars .....
12. Marital status (single, married, separated, widowed or divorced)  
 .....
13. If married give date and place of marriage .....
14. Name and nationality of spouse.....

<i>Name of children</i>	<i>Date of Birth</i>	<i>Place of Birth</i>	<i>Where now resident</i>	<i>Citizenship</i>

15. Give particulars of children:—(Use separate sheet where necessary)
16. Give details of previous residence in Kenya.

Place	From (Date)	To (Date)	Address	Years	Months

## DECLARATION BY APPLICANT

I .....do solemnly and sincerely declare that the information given in this application is true within my knowledge.

.....  
Signature of Applicant.

Declared at .....this .....day of .....20.....

.....  
Before me

\*(Magistrate/Commissioner for Oaths)

\*Delete as applicable

Note that you shall be called upon to demonstrate your declaration.

## FOR OFFICIAL USE ONLY

Documents produced:

Birth certificate if born in Kenya .....

Certificate of good conduct.....

Other documents .....

Receiving officer.....Date ..... Signature.....

NB.—Applications under section 15, 16 and 17 shall only be made within five years from 30th August, 2011.

FORM 15

(r.10)

## THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011

APPLICATION FOR REGISTRATION AS A CITIZEN OF KENYA BY A  
DESCENDANT OF A STATELESS/MIGRANT PERSON

(Under Section 17)

I.....of.....hereby  
make an application for registration as a citizen of Kenya under Section 17.

#### PARTICULARS OF APPLICANT

1. Full name.....
2. Contacts (Postal address, email, telephone).....
3. Place and date of birth.....
4. Have you continuously lived in Kenya since birth?.....
5. Nationality at birth (if any).....
6. Circumstances under which nationality was lost .....
7. Address in Kenya .....
8. Occupation .....
9. Father's full name and address.....
10. Father's nationality .....
- (If deceased, give nationality at time of death.)
11. Mother's full name and address .....
12. Mother's nationality .....
- (if deceased, give nationality at time of death.)
13. If original name has been changed give particulars .....
14. Give details with dates of foreign countries visited during past seven years. ....
15. Marital status \*married, single, divorced, widowed.
16. If married give date and place of marriage.....
17. Name and nationality of spouse.....

<i>Name of children</i>	<i>Date of Birth</i>	<i>Place of Birth</i>	<i>Where now resident</i>	<i>Citizenship</i>

18. Give particulars of children:—(Use separate sheet for extra children)

19. Give details of previous residence in Kenya.

<i>Place</i>	<i>From (Date)</i>	<i>To (Date)</i>	<i>Address</i>	<i>Years</i>	<i>Months</i>

## DECLARATION BY APPLICANT

20. I .....do solemnly and sincerely declare that the information given in this application is true within my knowledge and belief.

.....  
Signature of Applicant.

Declared at .....this .....day of .....20.....

.....  
Before me

\*(Magistrate/Commissioner for Oaths)

\*Delete as applicable

Note that you shall be called upon to demonstrate your declaration.

## FOR OFFICIAL USE ONLY

Documents produced:

Birth certificate .....

Certificate of good conduct.....

Certificate of citizenship of parent(s) issued pursuant to section 15 .....

Other proof of eligibility of parent(s).....

Checked by.....

Received by.....

NB.—Applications under sections 15, 16 and 17 shall only be made within five years from 30th August, 2011

FORM 16

(r. 10(4))

AFFIX PASSPORT  
SIZE PHOTOGRAPH

CERTIFICATE OF REGISTRATION AS A CITIZEN OF KENYA  
(section 10)

Serial No.....

THIS IS TO CERTIFY that ..... who was born in ..... on the.....day of..... has this ..... day of ..... 20..... been registered as a citizen of Kenya under Section ..... of the Kenya Citizenship and Immigration Act No. 12 of 2011.

Issued and sealed under my hand

.....  
CABINET SECRETARY

FORM 17

(r. 11 (1))

THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011

NOTICE OF INTENTION TO REVOKE KENYAN CITIZENSHIP

(Under Section 21(2))

I .....under powers conferred by Section 21 of the Kenya Citizenship and Immigration Act, No. 12 of 2011, hereby give..... (name of person being notified) notice of the intention to revoke your Kenyan citizenship granted on.....vide Certificate No ..... for the following reasons:

.....  
.....  
.....  
.....  
.....  
.....  
.....

TAKE NOTICE that you may within TWENTY ONE (21) DAYS of receipt of this notice, present the reasons why your citizenship should not be revoked.

TAKE FURTHER NOTICE that upon failure by yourself to present reasons as aforesaid, I may proceed to issue a revocation order.

Dated this day .....of.....20.....

Signed .....

Cabinet Secretary

FORM 18

(r. 11 (2))

THE KENYA CITIZENSHIP AND IMMIGRATION ACT, 2011

NOTICE OF REVOCATION OF KENYA CITIZENSHIP

(Under Section 21(5))

I .....under powers conferred by Section 21 of the Kenya Citizenship and Immigration Act, No. 12 of 2011, hereby NOTIFY.....(name of person being notified) that your Kenya Citizenship granted on .....vide Certificate No ..... has been revoked with effect from the ..... day of.....20.....for the following reasons:

.....  
.....  
.....  
.....

Issued under my hand this .....day of.....20.....

Cabinet Secretary

FORM 19

(r:12)

PASSPORT/TRAVEL DOCUMENT APPLICATION FORM

R.....

(Revised 2011)

APPLICATION FOR A KENYA PASSPORT/TRAVEL DOCUMENT

Surname	First Name	Other
---------	------------	-------

Please read instructions carefully before completing the form

NOTES

1. *Instructions.*

Section 3 must be completed where the applicant is married.

2. *Photographs.* Two copies of passport size photographs of the applicant taken not earlier than 6 months from the time of application, which must be taken full face without headgear. The photographs must be printed on normal thin photographic paper.

3. *Offices.* Application for a passport must be submitted personally by the applicant to the Passport Control Office at least 20 days before the scheduled date of travel. Forms may be downloaded from [www.immigration.go.ke](http://www.immigration.go.ke).

4. *Overseas Applicants:* A passport cannot be issued or renewed by a Passport Control Officer on behalf of a person already abroad. Such persons should apply to the nearest Kenya Mission abroad or, where there is no Kenya representative, to the nearest United Kingdom Mission. Passports are not sent out of Kenya by post.

5. *Requirements.* All applications must be accompanied by a previous passport, if any, and valid Kenya national Identity Card, Birth Certificates/Adoption certificate of the applicant, Certificate of Registration or Naturalization or Service identity cards for

<b>Receiving Officer</b>
Name .....
Signature.....
Stamp .....
<b>Indexing Officer</b>
Name .....
Signature.....
Stamp

members of the Defense Force, in case of a child or person with disability written consent from the parent or legal guardian plus certified photocopies of each.

6. *Lost, Mutilated, Damaged Passports.* Application for replacement of lost, stolen, mutilated or damaged passport(s) must be accompanied by a statutory declaration or sworn affidavit on the circumstances surrounding the loss, theft or damage of the passport or travel document.

7. *Consent:* Applications in respect of a child or person who otherwise lacks capacity shall be accompanied by written consent from Parent(s)/Legal guardian.

8. *Fingerprinting:* Applicants may be required to have their biometrics taken at the time of application.

*Information will be treated confidentially and shall not be passed to any unauthorized persons.*

THUMB PRINT  
OF APPLICANT

(TO BE COMPLETED IN CAPITALS)  
TYPE OF PASSPORT/TRAVEL DOCUMENT

APPLICATION FOR: (Tick where applicable)

New passport/travel document

Replacement of passport/travel document

(1) Surname/Family name                      First name                      Other names

Place of birth      Date of birth      DD MM YYYY

SEX:

Male       Female

Postal Address .....

Tel. No. ....

Residential address:

(a) County.....

(b) Estate /Sub-location.....

(c) Plot No/ Hse. No./Village.....

(d) Home Tel No . ....

(e) Email address .....

(f) Mobile/telephone Number .....

(2)a. Citizen by: (Tick the appropriate box)

Birth  Registration  Naturalization

b. If by Registration or by Naturalization

Certificate No. ....

Date of issue .....

c. If you hold any other Nationality specify and attach evidence

d. If you hold any other valid passport(s) or travel document(s) issued by the Government of Kenya please specify

Passport number.....

Place of issue.....

Date of issue.....

(3) Marital Status:.....

Married, Single, Widowed, Separated or Divorced.....

Spouse's full names.....

Maiden name.....

Date and place of marriage.....

If you have changed your name attach evidence of change.

In case of more than one wife, fill in a separate paper in a similar format.

*Description of applicant*

Identity Card Number

Country of residence

Height ft . . . . . Ins. ....

Colour of eyes .....

Special peculiarities:.....

(a) Father's Full Name and nationality.....

(b) Identity Card No. ....

(c) Passport No. (or R. No.).....

(e) Place of Father's birth: .....

(f) P.O. Box .....

(g) Tel .....

(h) County

(i) District/sub-county

(a) Mother's Full Name and nationality.....

(b) Identity Card No. ....

(c) Passport No. (or R. No.).....

(e) Place of Father's birth: .....

(f) P.O. Box .....

(g) Tel .....

(h) County

(i) District/sub-county

(5) Person who may be contacted in case of emergency

(a) Full Names ..... County..... District/sub county

..... Location..... ward.....

Relationship.....

ID No.....

P.O. Box ..... Tel..... Email.....

(b) Full Names.....

County.....District/sub county ..... Location.....  
ward.....  
Relationship.....  
ID No.....  
P.O Box .....Tel..... Email.....

Profession/Occupation}

(6)Particulars of children

Full Names  
Place of Birth  
Date of Birth

Relationship to applicant

(Separate attachment for children where necessary)

(7) To be completed by parent or legal guardian when applying a passport for a child or person whose disability renders him/her dependant

I .....holder of national ID number/passport number.....being the father/mother/legal guardian of.....hereby give consent for issue of a passport to my child/dependant whose details appear herein.

.....  
*Signature of Parent/Legal guardian*

I declare that the information given in this application is correct and within my knowledge.

Signature: ..... Date: .....

*Warning –It is an offence to give false information in the application herein.*

**FOR OFFICIAL USE ONLY**

*Male Female*

- Applicant’s Birth Certificate and ID
- Father’s/Mother’s Birth Certificate
- Grandparent’s Birth Certificate
- Child(ren) Birth Certificate(s)
- Marriage Certificate
- Other Documents

*Remarks*

Applicant’s ID No.....  
Verified By.....  
Passport No.....  
Issued on .....  
Serial No.....  
Recommending officer: Approving officer: Issuing officer  
Name: ..... Name ..... Name .....  
Signature ..... Signature ..... Signature .....  
Date ..... Date ..... Date: .....

Personal Identification Number.....(PIN)



FOR OFFICIAL USE:

Amount fined .....

Receipt No .....

FORM 22

(r. 18)

APPLICATION FORM FOR A VISA  
(To be completed in Capital Letters)

- 1. Visa (specify type of visa required)
  - o Single
  - o Multiple
  - o Transit
- 2. (a) Surname/Family Name .....  
 (b) Other Names in Full .....  
 (c) Sex .....  
 (d) Full Names of Parent(s)/spouse(s) .....
- 3. (a) Date of Birth.....  
 (b) Country and Place of Birth .....  
 (c) Profession/occupation .....
- 4. (a) Nationality at Birth.....  
 (b) Present Nationality, if different .....  
 (c) Country of Residence .....  
 (d) Contact Address in the Country of Residence (Physical address, telephone, email)  
 .....
- 5. Passport/Travel Document held:
  - (a) No. ....
  - (b) Place of Issue .....
  - (c) Date of Issue .....
  - (d) Expiry date .....
  - (e) Issued by .....
- 6. (a) Specify reasons for Entry .....  
 .....  
 .....  
 .....  
 (b) Proposed Date of Entry .....  
 (c) Duration of Stay .....
- 8. Full Names and Addresses of Hotels/Places/Firms/Friends or Relatives to be visited in Kenya.....  
 .....  
 .....  
 .....  
 .....



- 5. Full name of spouse .....
- 6. Particulars of children, full names, sex, date and place of birth:
  - (a) .....
  - (b) .....
  - (c) .....
  - (d) .....
  - (e) .....

**PART I**

**1. To be completed by or in respect of:-**

- (a) **Persons who were citizens by birth and have since renounced or otherwise lost their citizenship status.**

**Date and circumstances under which citizenship was lost**

.....

- (b) **Persons who have held permits for at least seven years and have been continuously resident**

- (i) **Details of permit(s) held for the last seven years preceding the date of this application.**

.....  
.....

- (ii) **Place or places of residence for the last seven years preceding the date of this application**

.....

- (iii) **Have you ever been the subject of a removal order issued against you in Kenya at any time? If yes give details**

.....

- (c) **Children of citizens who are born outside Kenya and have acquired citizen of their domicile**

(i) **Place and date of birth** .....

(ii) **Circumstances under which citizenship lost** .....

- (d) **Spouses of Kenyan citizens married for at least three years**

(i) **Name, passport/ID number of the Kenyan spouse**.....

- (ii) Date and place of marriage (Attach evidence of marriage).....
- (iii) Current immigration status.....
- (iv) Place or places of residence for the last three years preceding the date of this application.....
- (v) Have you ever been the subject of a removal order issued against you in Kenya at any time? If yes give details.....

**DECLARATION**

I .....do solemnly and sincerely declare that the information given in this application is true and within my knowledge.

Declared at .....this.....day of .....20.....

.....

Signature of Applicant.

Before me

.....

\*(Magistrate/Commissioner for Oaths.)

\*Delete as applicable.

FORM 24

(r.19(2))

**CERTIFICATE OF PERMANENT RESIDENCE**

..... of ..... is authorized to enter and remain in Kenya as a permanent resident in accordance with and subject to the provisions of Sections 37, 38 and 39 of the Kenya Citizenship and Immigration Act, No. 12 of 2011.

Issued this.....day of .....20.....

.....

Director of Immigration Services

File Reference number.....

FORM 25

(r.20(1))

APPLICATION FOR ISSUANCE OR RENEWAL OF  
PERMIT

AFFIX PHOTOGRAPH  
OF PERSON FOR  
WHOM A  
PERMIT IS REQUIRED

*Personal particulars of the person for whom permit/permanent residence certificate is required*

1. Full name.....

2. Contacts (Physical address/residential address/telephone/email/postal)  
.....

3. Place and date of birth .....

4. Nationality .....

5. Passport No.....

6. Date and place of issue.....

5. Full names of spouse(s)  
.....

6. Particulars of children, full names, sex, date and place of birth:

(a) .....

(b) .....

(c) .....

(d) .....

(e) .....

(Use separate sheet where applicable)

7. Particulars of previous permit(s)/permanent residence certificate(s) held  
.....

8. Particulars of previous applications for permit/permanent residence which were declined

(a) Date of application.....

(b) Class.....

(c) Reasons for rejection.....

PART I

*(To be completed in respect of employees by the employer)*

I/We (name of employer) ..... of (postal address) ..... being engaged in (state profession or business) ..... wish to employ the above named foreign national.

7. Place of employment (give full details) .....

8. Job title .....

9. Job description .....

10. Employees qualifications (give full details and attach certificates and testimonials) .....

(a) Academic qualification .....

(b) Technical or Professional .....

(c) Previous experience (in full and attach evidence) .....

Name of employer, Nature of employment, Period so employed

(a) .....

(b) .....

(c) .....

(d) .....

(e) .....

(f) .....

(If more space required give details in separate sheet)

11. Period of employment offered .....

12. Annual salary offered .....

13. Other benefits offered

14. (A) What steps have you taken to confirm that the skills/qualifications sought are not available locally (give full details and evidence)

..... (B) If you have a Kenya citizen who you are training for this post, please indicate the following (Attach employment contract):

(i) Name and contact (Address and mobile phone) .....

(ii) ID Card number .....

(iii) Date training began .....

(iv) Date training will end .....

(v) Qualifications of understudy .....

(C) (i) If you do not have a Kenya citizen who you are training for this post, give reasons:

(ii) State the steps you are going to take during the validity of the permit to engage a Kenyan trainee:

.....  
.....  
.....  
.....

15. If this application is approved will the proposed employee be instrumental in training Kenya citizens, if so, give details.

.....  
.....  
.....  
.....

DECLARATION: I declare that the foregoing particulars are correct in every detail.

Signature.....

Date.....

Designation.....

EXPLANATORY NOTES

- 1. It is the Government policy that the economy of Kenya should be manned by trained and competent citizens. Permits are issued to foreign nationals with skills not available at present on the Kenya Labour Market, only on the understanding that effective training programmes are undertaken to produce trained citizens within a specified period.

PART II

(To be completed in respect of investors, consultants and self employed applicants.)

I apply for a permit under Class .....

16. Proposed place of business .....

17. Details of consultancy, profession, trade, business or manufacture in which you wish to engage .....

18. Qualifications to support application

- a. Available capital
- b. Academic qualifications and experience (Attach CV)
- c. Technical qualifications and experience (Attach CV)

.....  
 .....  
**22. Details of capital and income available, sources of income and present locality of capital.**.....  
 .....  
 .....

**23. Details of any licence and/or registration required to qualify for the class of permit for which you have applied and proof that you have obtained or will be able to obtain such licence and/ or registration.**.....  
 .....  
 .....

I declare that the foregoing particulars are true and within my knowledge.

*Signature*..... *Date*.....

**PART III**

*(To be completed in respect of Class K).*

I apply for permit under class.....

**19. Proposed place of residence (give details of physical address)**  
 .....  
 .....  
 .....

**20. Details of assured income (attach evidence)**  
 .....

**21. Details of income available and sources**  
 .....  
 .....  
 .....  
 .....

I ..... undertake, if I am issued with a permit, not to engage in any kind of employment whether paid or unpaid without the prior written authority of the Director

Signature.....Date.....

FORM 26

(r.20 (2))

Original No.....  
File No. R.....

ENTRY PERMIT

Mr./Mrs./Miss.....  
of (nationality).....holder of passport No.....is hereby authorized to enter and remain in Kenya under the provisions of this Class.....  
.....for a period of .....Months/Years in accordance with the provisions of section 40 of the Kenya Citizenship and Immigration Act and Part IV of the regulations for the purpose of Employment/Business/Profession or Residence

Security.....  
Date of issue.....  
Fees Paid.....  
Receipt number.....  
Particulars of Previous permit(s) held.....

.....  
Director

FORM 27

(r.23)

REPORT ON EMPLOYMENT  
(Under section 45(3) (b))

Part I:

I. EMPLOYER/BUSINESS NAME IN FULL:

- .....
- .....
- (a) Postal address.....
- (b) E-mail address.....
- (c) Telephone number: Landline.....Cell.....
- (d) Branch (if any).....

- (e) Location of business.....
- (f) PIN certificate number.....
2. Chief executive officer/person principally in charge:
- a. Name.....
- b. Telephone number: landline.....cell.....
- c. E-mail address.....
- d. Postal address.....
3. Nature of business.....
4. Total employees as at this .....day of.....20.....

(If you have NOT employed expatriates/non Kenyans, you need not fill the part below)

Part 2:

Expatriates and their Kenyan understudies (where applicable)

EXPATRIATES						KENYAN UNDERSTUDY.		
No.	Name	R. Number	Nationality	Qualification(s)	Job category	Name.	Qualification(s)	PPT/ID
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
Total Number (Expatriates)								

(Attach additional sheets if necessary and ensure this form is stamped with the official company stamp)

Guidance on Job Category:

- 1. Top management/directors
- 2. Middle level management.
- 3. Technical level
- 4. Support staff.

FORM 28

(r.27 (1))

APPLICATION FOR DEPENDANT'S PASS

APPLICANT'S PARTICULARS

(All particulars to be in capital letters)

- 1. Full names: Mr./Mrs./Miss .....
- 2. Contacts (Postal address, telephone number, email address) .....
- 3. Nationality (Attach passport/national identification card) .....
- 4. Immigration status (Attach permit or permanent residence certificate or evidence of exemption) .....
- 5. Relationship to the dependant .....
- 6. Particulars of other dependants, whether in Kenya or elsewhere, including spouse and children:

Full names	Relationship	Age	Resident at
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

PARTICULARS OF DEPENDANT

- 7. (a) Full names of dependant: Mr./Mrs./Miss .....
- (b) Contact (Postal address, physical address telephone number, email address) .....
- (c) Sex .....

- (d) Marital status (Attach proof of marriage).....
- (e) Date and place of birth (Attach birth certificate) .....
- 8. Passport Number..... date and place of issue .....
- 9. Nationality .....
- 10. Particulars of any change of dependant's name (Attach proof) .....
- .....

I ..... the applicant, declare that the foregoing particulars are correct in every detail.

Date .....

.....  
*Signature of Applicant*

*Note.*

- i. This application cannot be considered unless all the required particulars are completed in full.
- ii. One form of application is to be completed in respect of each dependant for whom a pass is required.

FORM 29

(r.27 (3))

Serial No.....  
File No. R.....

**DEPENDANT'S PASS**  
Under Regulation 38(3)

Mr./Mrs./Miss..... of  
 (address) .....born at.....  
 on..... is permitted to enter Kenya on or before..... day of  
 ..... and to remain therein subject to the Immigration  
 Regulations.  
 Nationality.....  
 Relationship to applicant.....  
 Security.....  
 Date of issue.....

.....  
*Immigration Officer*

\*This pass shall cease to be valid if the grounds upon which it was granted cease to exist and may be cancelled in the event of breach of the Kenya Citizenship and Immigration Act and the Regulations thereof or any other written law.

\* This pass does not entitle the holder to receive education or training at an educational or training establishment, engage in employment, business or trade whether paid or unpaid or in any other income generating activity within Kenya.

FORM 30

(r.29 (1), r. 30 (1))

APPLICATION FOR A STUDENT/RESEARCH & INTERNSHIP PASS

PART I

PARTICULARS FOR WHOM STUDENT'S PASS IS TO BE ISSUED

*(All particulars to be in capital letters)*

1. Full names: Mr./Mrs./Miss .....
2. Contacts (Postal address, telephone number, email address) .....
3. Nationality (Attach passport copy showing current immigration status) .....
4. Country and place of residence .....
5. Particulars of educational/training establishment or institution where applicant has been admitted .....
6. Particulars of the course/research/internship and duration: .....
7. Admission number: .....
8. Insert a declaration by the student/sponsor
9. Academic/professional/technical qualifications (starting with the highest)

Year		University/College/Institution/School	Award/Attainment (Degree, Diploma, Certificate)
From	To		

## PART II

To be filled in respect of application on behalf of minors

I ..... of (address)  
 ..... of ..... nationality and  
 holder of (Passport/ID Number)..... do make application for  
 the issue of a pass to enable ..... aged  
 ..... at present residing at ..... the child of  
 ..... to enter Kenya for the purpose of learning or training in  
 the under mentioned educational or training establishment  
 .....  
 Date.....Signed.....

Certificate to be completed by the Principal of the educational or training establishment.

I (full names)..... Principal of .....  
 (educational or training establishment) hereby certify that..... (full name of  
 proposed student):

- (a) has been admitted as a student in this establishment;
- (b) that the issue of a student's pass to the above named applicant will not deprive a suitable citizen of Kenya of a learning or training opportunity in the establishment of which I am Principal.

Signed..... Date.....

Principal of

.....  
 (Full name and address of educational or training establishment.)

## Notes:

1. This certificate must be signed by the Principal in person.
2. Research and intern applicants must attach approval and or permission from relevant Kenyan authority

FORM 31

(r.29 (2), r. 30 (4))

STUDENT'S /RESEARCH & INTERNSHIP PASS

File R. No.....

Serial No. ....

Mr./Mrs./Miss.....of (nationality) ..... and holder of this pass, is permitted to enter Kenya on or before the ..... day of ..... and to remain therein for a period not exceeding ..... from the date of issue for the purpose learning/training/research/internship in the undermentioned educational/training establishment or other institution .....

Date of issue..... Security.....

..... Immigration Officer

FORM 32

(r. 31(1), r. 32 (1) r. 33 (1) r. 34 (1))

APPLICATION FOR\* VISITOR'S/ TRANSIT/ PROHIBITED IMMIGRANT'S OR INADMISSIBLE PERSON'S/SPECIAL PASS

Application for (Tick where applicable)

- o VISITORS PASS
o TRANSIT PASS
o PROHIBITED IMMIGRANT'S OR INADMISSIBLE PERSON'S PASS
o SPECIAL PASS

PARTICULARS OF THE PERSON TO WHOM THE PASS IS TO BE ISSUED

- 1. Full name: Mr./Mrs./Miss. ....
2. Nationality .....
3. Date and place of birth .....
4. Occupation .....
5. Address in country of residence .....
6. Passport(s) or other travel document(s) No. ....
7. Place(s) and date(s) of issue of passport(s) or travel document(s) .....
8. Reasons for visiting Kenya
.....
.....

- 9. Date of arrival in Kenya .....
- 10. Duration of stay in Kenya .....
- 11. Physical address in Kenya .....
- 12. If in Kenya at the time of making this application, particulars of any permit or pass issued to the applicant .....

Date.....

Signature.....

**NOTES**

This application cannot be considered unless all the required particulars are completed in full.

\* Delete whichever is inapplicable.

FORM 33

(r.31 (2))

**VISITOR'S PASS**

Mr./Mrs./Miss/Ms.....of (nationality)..... and holder of passport number..... is entitled to enter Kenya from the date of issue of this pass and to remain in Kenya for ..... for the purposes of .....

Date of issue.....

*Immigration Officer*

*Note.* The holder of this pass may not engage in or take up any form of employment within Kenya, whether paid or unpaid or any other income generating activity, without the written permission of an Immigration Officer, other than such employment or activity as may be authorized as a purpose for which this pass is issued.

FORM 34

(r.33 (2))

R. No. ....

Serial No. ....

**PROHIBITED IMMIGRANT'S/INADMISSIBLE PERSON'S PASS**

Mr./Mrs./Miss/Ms.....of (nationality)..... and holder of passport number..... a \*prohibited immigrant/inadmissible person, is permitted to enter Kenya from the date of issue of this pass and to remain in Kenya for .....for the purposes of :-  
.....  
.....

This pass may be cancelled at any time and is issued subject to the following conditions:

.....  
.....  
.....

Date of issue.....

Immigration Officer.....

Receipt number.....

\* The person to whom this pass is issued remains a \*prohibited immigrant/inadmissible person.

FORM 35(r.34 (2))

R. No. ....

Serial No. ....

**SPECIAL PASS**

Mr./Mrs./Miss/Ms.....of (nationality)..... and holder of passport number..... is permitted to enter Kenya from the date of issue of this pass and to remain in Kenya for ..... for the purposes of:

.....  
.....

This pass may be cancelled at any time and is issued subject to the following conditions:.....

.....

Date of issue.....

Immigration Officer .....

FORM 36 (r.35)

**APPLICATION FOR A RE-ENTRY PASS**  
*(All particulars to be in capital letters)*

I apply for a re-entry pass and declare that the following particulars are correct in every detail.

**PARTICULARS**

1. Full names of applicant: Mr./Mrs./Miss .....

## 2. Contacts

- (a) postal address;.....  
 (b) e-mail address;.....  
 (c) telephone numbers;.....  
 (d) residence/city/town/street/house number;.....

3. Particulars of the dependant pass issued to the applicant.....

4. Date of anticipated return to Kenya .....

5. Passport No. .... Date and place of issue .....

..... Date.....

Signature of Applicant

FOR OFFICIAL USE ONLY

Re-entry Pass No. .... valid until .....

Issued .....

Official Receipt Number .....

Remarks:.....

.....  
Immigration officer.....  
Date

## NOTES

1. The normal period for which a re-entry pass is issued is for the expected period of absence but in no case will the validity be for more than two years.
2. A Re-entry Pass is stamped only in a valid passport, which must accompany this application.
3. The application must be accompanied by a letter from the person upon whom the applicant is dependant confirming that the applicant's departure is authorized and that the applicant will on returning to Kenya resume the status of a dependant.

FORM 37

(r.35 (2))

**KENYA RE-ENTRY PASS**

Valid until .....

Date of issue .....

.....  
*Immigration Officer*

FORM 38

(r.37 (1))

**NOTICE TO PROHIBITED IMMIGRANT/INADMISSIBLE PERSON**

*(UNDER SECTION 33)*

To:.....

\* (1) the exclusion under the Immigration Regulations excluding you from the necessity of having to obtain an entry permit or pass, is hereby terminated; and

(2) you are a prohibited immigrant/an inadmissible person within the meaning of section \*33(1)/33(2) of Kenya Citizenship and Immigration Act, No. 12 of 2011.

**YOU ARE HEREBY:**

\* (a) required to leave Kenya within ..... days by.....

\* (b) required to remain in the carrier by which you entered Kenya, and to leave Kenya by that carrier;

\* (c) permitted to enter/remain in Kenya subject to complying with the conditions hereunder

.....  
.....  
.....

Date.....

*Immigration Officer*

\*Delete if necessary.

*Note.* The refusal or failure to comply with the requirements of this notice is an offence.

FORM 39

(r. 37(6))

NOTICE TO RETURN OR CONVEY A PROHIBITED IMMIGRANT/INADMISSIBLE PERSON

Under Section 44 (3) (b)

STATION MANAGER/CAPTAIN/AGENT

TAKE NOTICE THAT the passenger whose particulars appear hereinbelow has been refused permission to enter Kenya in accordance with Section 44 (3) (b) of the Kenya Citizenship and Immigration Act, No. 12 of 2011 Laws of Kenya.

Name
Nationality
Passport Number
Origin
Details of carrier
To be removed to

TAKE FURTHER NOTICE that you are required to take him/her into your custody and ensure he/she is removed from Kenya immediately.

Reason for removal:
Issued this...day of...20...

Signed
Immigration Officer
ACKNOWLEDGEMENT

I acknowledge the receipt of this notice at ... Hrs, on .....20....

Signature ..... Full Name .....

Designation.....

FORM 40

(r. 40 (3))

SECURITY BOND

KNOW ALL MEN BY THESE PRESENTS THAT WE (1)\*
of .....
(hereinafter referred to as the obligor) and (2)+..... of
..... and (3)+ .....of ..... (hereinafter
referred to as the sureties) are jointly and, severally held and firmly bound unto the
Government of Kenya in the sum of .....of good and lawful money

of Kenya to be paid to the said Government, for which payment well and truly to be made we bind ourselves and each and every one of us jointly and severally for and in the whole, our heirs, executors, and administrators and every one of them firmly by these presents.

Dated the ....., 20.....

NOW THE ABOVE WRITTEN OBLIGATION is conditioned to be void if the said sureties or any of them shall on demand pay forthwith to the said Government any expenses which may, within ..... from the date hereof, be incurred by the said Government in connexion with the detention, maintenance, medical treatment or removal from Kenya of+ .....

SIGNED by the above bounden obligor in the presence of:

.....  
(Obligor)

(Witness) .....  
(Address of Witness) .....

SIGNED by the above bounden first surety in the presence of:

.....  
(First Surety)

(Witness) .....  
(Address of Witness) .....

SIGNED by the above bounden second surety in the presence of:

(Witness) .....  
.....  
(Second Surety)

(Address of Witness) .....

- \*Name of immigrant, or some person on his behalf.
- +Names of sureties, if required.
- +Name of immigrant.

FORM 41

(r.41 (2))

GENERAL SECURITY COVENANT

WHEREAS WE, the said .....  
of .....  
(hereinafter referred to as the Employer) from time to time enter into contracts for the employment within Kenya of persons (hereinafter referred to as the employees) who require entry permits:



- (b) Present Nationality, if different from nationality at birth .....
- (c) Country of Residence .....
8. Passport/Travel Document held:
- (a) No. ....
- (b) Place and date of Issue .....
- (c) Expiry date .....
- (d) Issuing authority .....
9. Profession/Occupation.....
10. If employed in Kenya
- (a) Employer.....
- (b) Postal address.....
- (c) Position held.....
- (d) Physical address (name of road/street).....
- (e) Telephone.....
- (f) Email address.....
11. If own business/profession.....
- (a) Full name of business/profession.....
- (b) Postal address.....
- (c) Physical address (name of road/street).....
- (d) Telephone.....
- (e) Email address.....
12. If student in Kenya.....
- (a) Full name of learning institution.....
- (b) Postal address.....
- (c) Physical address (name of road/street).....
- (d) Course and duration.....
13. Immigration status.....
- (a) Permit/Pass no.....
- (b) Valid until .....
14. Previous Foreign Nationals' Certificate Number in case of renewal (attach original)  
.....
15. Date of first arrival in Kenya (with stay of over six months)

I hereby declare that the foregoing particulars are correct in every detail.

.....  
*Signature or thumb print of applicant*

.....  
*Date*

*Note-* Two recent passport size photographs to accompany application.

## FOR OFFICIAL USE ONLY

SIGNATURE OF OFFICER RECEIVING THIS APPLICATION  DATE	PHOTO OF APPLICANT	SIGNATURE OF ISSUING OFFICER  DATE
STATION STAMP		SIGNATURE OF REGISTRATION OFFICER  DATE

## SECOND SCHEDULE

(r. 9 (3))

## OATH/AFFIRMATION OF ALLEGIANCE

I .....do solemnly swear/affirm that I will be faithful and bear true allegiance to the Republic of Kenya and that I will support and uphold the Constitution and the national values of Kenya as by law established.

(SO HELP ME GOD)

## THIRD SCHEDULE

(r. 14)

## Persons entitled to Diplomatic Passport

1. President and immediate family members
2. Prime Minister and immediate family members
3. Vice President/Deputy president and immediate family members
4. Cabinet Secretary and spouse(s)
5. Secretary to the Cabinet and spouse(s)
6. Principal Secretaries and spouse(s)
7. Speakers of National Assembly and the Senate and spouse(s)
8. Chief Justice and spouse(s)
9. Deputy Chief Justice and spouse(s)
10. Justices of Supreme Court and spouse(s)
11. Justices of Court of Appeal and spouse(s)
12. Attorney General and spouse(s)
13. Director of Public Prosecutions and spouse(s)
14. Solicitor General and spouse(s)
15. Controller of Budget and spouse(s)

16. Auditor General and spouse(s)
17. Governor of the Central Bank and spouse(s)
18. Clerk of the National Assembly and spouse(s)
19. Chief of the Kenya Defence Forces and spouse(s)
20. Service Commanders of the Kenya Defence Forces and spouse(s)
21. Director-General of the National Intelligence Service and spouse(s)
22. Inspector General of the National Police Service and spouse(s)
23. County Governor and spouse(s)
24. Aide-De-Camp to the President
25. Former Presidents and spouse(s)
26. Former Prime Minister and spouse(s)
27. Former Vice Presidents and spouse(s)
28. Foreign Service Officer, spouse and dependant children below the age of 19 years

## FOURTH SCHEDULE

(r. 15)

## POINTS AND TIMES OF ENTRY INTO AND EXIT FROM KENYA

## (a) FOR PERSONS ARRIVING BY AIR:

- (i) Jomo Kenyatta Airport, Nairobi, at any time.
- (ii) Wilson Airport, Nairobi, between the hours of 6.00 a.m. and 8.30 p.m.
- (iii) Moi Airport, Mombasa, at any time.
- (iv) Kisumu Airport between the hours of 6.30 a.m. and 6.30 p.m.
- (v) Malindi Airport between the hours of 6.30 a.m. and 6.30 p.m.
- (vi) Lamu Airport between the hours of 6.30 a.m. and 6.30 p.m.
- (vii) Eldoret International Airport, at any time, effective from 18th August, 1997.
- (viii) Garissa Airstrip operated by the United Nations Common Air Services (UNCAS) and the European Commission Humanitarian Office (ECHO) for humanitarian assistance to Somalia between 6.30 a.m. and 6.30 p.m.
- (xi) Lokichogio Airport between the hours of 6.00 a.m. and 8.30 p.m.

## (b) PERSONS ARRIVING BY SHIP:

- (i) Mombasa, at any time.

- (ii) Lamu between the hours of 6.30 a.m. and 6.30 p.m.
- (iii) Malindi between the hours of 6.30 a.m. and 6.30 p.m.
- (iv) Kisumu between the hours of 6.30 a.m. and 6.30 p.m.
- (v) Shimoni Immigration Control between the hours of 6.30 a.m. and 6.30 p.m. effective from September, 2000.
- (vi) Muhuru Bay between the hours of 6.30 a.m. and 6.30 p.m.
- (vii) Mbita point between the hours of 6.30 a.m. and 6.30 p.m.
- (viii) Sio Port between the hours of 6.30 a.m. and 6.30 p.m.
- (ix) Vanga between the hours of 6.30 a.m. and 6.30 p.m.
- (x) Ngomeni between the hours of 6.30 a.m. and 6.30 p.m.
- (xi) Kilifi between the hours of 6.30 a.m. and 6.30 p.m.

**(c) PERSONS ARRIVING BY ROAD:**

- (i) Lungalunga Immigration Control at any time.
- (ii) Taveta Immigration Control at any time.
- (iii) Namanga Immigration Control at any time.
- (iv) Isebania Immigration Control at any time.
- (v) Busia Immigration Control at any time.
- (vi) Malaba Immigration Control at any time.
- (vii) Loitokitok Immigration Control between the hours of 6.30 a.m. and 6.30 p.m.
- (viii) Moyale
- (ix) Mander Entry during hours of 6.30 a.m. to 6.00 p.m. subject to prior possession of a pass under the Outlying Districts Act (Cap. 104)
- (x) Nadapal Immigration control at any time

- (xi) Suam Immigration Control between 6.30 a.m. and 6.30 p.m. effective 24th June, 1999.
  - (xii) Lwakhaka Immigration Control at any time.
  - (xiii) Liboi Immigration Control between the hours of 6 a.m. and 6 p.m.
  - (xiv) Kiunga Immigration Control between the hours of 6 a.m. and 6 p.m.
  - (xv) Sand River Gate, at any time.
  - (xvi) Muhuru Bay Immigration Control between the hours of 6.30 am. and 6.30 pm.
  - (xvii) Nadapal, at any time.
  - (xviii) Amuma immigration control between the hours of 6.30 am and 6.30 pm;\*
- (d) PERSONS ARRIVING BY TRAIN:
- (i) Taveta Railway Station at any time.
  - (ii) Malaba Railway Station at any time.

## FIFTH SCHEDULE

(r. 18(2))

## CATEGORIES OF VISAS

## CATEGORY I:

## (a) COUNTRIES WHOSE NATIONALS DO NOT VISA TO ENTER KENYA.

Barbados  
Belize  
Botswana  
Brunei  
Burundi  
Cyprus  
Dominica  
Fiji Island  
Guyana  
Ghana  
Grenada  
Jamaica  
Kiribati  
Lesotho  
Malawi  
Malaysia (For less than 30 days stay)  
Maldives  
Mauritius  
Namibia  
Nauru

Papua New Guinea  
Rwanda  
Samoa  
Sierra Leone  
Singapore  
Solomon Islands  
South Africa (For less than 30 days stay)  
St. Kitts and Nevis  
St. Lucia  
St. Vincent and the Grenadines  
Swaziland  
Seychelles  
Tanzania  
The Bahamas  
The Gambia  
Tonga  
Trinidad and Tobago  
Tuvalu  
Uganda  
Vanuatu  
Zambia  
Zimbabwe

(b) THE PERSONS WHO DO NOT REQUIRE VISA TO ENTER KENYA:-

- i. All persons whose passports are endorsed with valid Kenya re-entry passes or any other written authority in lieu of a re-entry pass.
- ii. All passengers arriving and leaving by the same ship, and who do not leave the ship.
- iii. All passengers in transit through Kenya arriving and leaving by the same aircraft or transferring to another aircraft and who do not leave the international transit lounges at the International Airports in Kenya.
- iv. Holders of United Nations Organization Laissez-Passers whilst on official UN Business.
- v. Holders of African Union Laissez-Passers whilst on official A.U. business.
- vi. Holders of African Development Bank Laissez-Passers, whilst on official A.D.B. business.
- vii. Holders of Arab Bank for Economic Development in Africa Laissez-Passers, whilst on official BADEFA business.
- viii. Holders of International Red Locust Control Organization for Central and Southern Africa Laissez-Passers, whilst on official I.R.L.C.O. business.
- ix. Holders of Desert Locust Control Organization Laissez-Passers, whilst on official D.L.C.O. business.

- x. Holders of COMESA Laissez-Passers, whilst on official COMESA business.
- xi. Holders of International Monetary Fund and World Bank Laissez – Passers whilst on official IMF/World Bank Business.
- xii. Holders of Inter-Governmental Authority on Development (IGAD) Laissez-Passers whilst on official IGAD business.
- xiii. Holders of African Airlines Travel Association (IATA) Laissez- Passers whilst on official business.
- xiv. Holders of Environment Liaison Centre International (ELCI) Laissez-Passers whilst on official ELCI business.
- xv. Holders of Union Of Radio, Television Network of Africa (URTNA) Laissez-Passers whilst on official URTNA business.
- xvi. Holders of International Labour Organization (ILO) Laissez – Passers whilst on official ILO business.
- xvii. Holders of Preferential Trade Area/Common Market of East & Southern African Bank Laissez – Passers whilst on official PTA/COMESA business.
- xviii. Holders of European Union Laissez – Passers whilst on official European Union business.
- xix. Holders of CIP (International Potato Centre) Laissez – Passers whilst on official CIP business.
- xx. Holders of African Reinsurance Corporation (ARC) Laissez – Passers whilst on official ARC business.
- xxi. Holders of African Housing Fund (AHF) Laissez – Passers whilst on official AHF business.
- xxii. Holders of Diplomatic and Service Passports from The Islamic Republic of Iran for a period not exceeding (30) Days stay.
- xxiii. Holders of Diplomatic, Official, Special, and Service Passports, from The Republic of Turkey and members of their families holding valid Diplomatic, Official, Special, and Service Passports, while on Transit or Stay not exceeding ninety (90) days.
- xxiv. Holders of Diplomatic, Official or Service Passports from the Federal Republic of Brazil for a period not exceeding ninety (90) days.
- xxv. Serving Members of the British Military (are exempted from visa formalities).
- xxvi. The manifested crew of ships and aircraft passing through or stopping in Kenya for periods not exceeding seven (7) days in the case of air crew and fourteen (14) days for ships crew.

xxvii. Owners of private aircraft stopping over for refueling in Kenya and who do not leave the precincts of the airport.

(c) THE COUNTRIES THAT HAVE CONCLUDED VISA ABOLITION AGREEMENTS WITH KENYA

- i. Eritrea
- ii. Ethiopia
- iii. San Marino

CATEGORY 2:

(a) Countries whose nationals may be issued with visa on application, and without reference to the Director of Immigration Services, provided that they are not prohibited immigrants or inadmissible persons.

Albania

Algeria

Andorra

Angola

Antigua & Bermuda

Argentina

Australia

Austria

Bahrain

Bangladesh

Belarus

Belgium

Benin

Bhutan

Bolivia

Bosnia

Brazil

Bulgaria

Burkina Faso

Cambodia

Canada

Cape Verde

Central African Rep.

Chad

Chile (Nationalist)

China (China Peoples Republic)

Colombia

Comoros

Congo Brazzaville

Costa Rica

Cote d' Ivoire/ Ivory Coast  
Croatia  
Cuba  
Czech Republic  
Denmark  
Djibouti  
Dominican Rep  
DRC  
East Timor  
Egypt  
El Salvador  
Ecuador  
Equatorial Guinea  
Estonia  
Finland  
France  
French Guyana  
Gabon  
Georgia  
Germany  
Greece  
Greenland  
Guatemala  
Guinea  
Guinea Bissau  
Haiti  
Herzegovina  
Holders of Hong Kong Special Administrative Region (HKSAR)

Honduras  
Hungary  
Iceland  
India  
Indonesia  
Iran  
Ireland  
Israel

Italy  
Japan  
Kazakhstan  
Kyrgyzstan  
Korea (South)

Kuwait  
Laos  
Latvia  
Liberia  
Libya

Liechtenstein  
Lithuania  
Luxembourg  
Macedonia  
Madagascar  
Malta  
Marshall Islands  
Mauritania  
Mexico  
Micronesia  
Moldavia  
Monaco  
Mongolia  
Montenegro  
Morocco  
Mozambique  
Myanmar (formally Burma)  
Nepal  
Netherlands  
New Zealand  
Nicaragua  
Niger  
Nigeria  
Norway  
Oman  
Pakistan  
Palau Pacific Isles  
Panama  
Paraguay  
Peru  
Philippines  
Poland  
Portugal

Qatar

Romania  
Russia  
Salvador

Sao Tome and Principe  
Saudi Arabia  
Serbia  
Slovakia  
Slovenia  
Southern Sudan  
Spain

Sri Lanka

St.Christopher Cape  
Sudan  
Surinam  
Sweden  
Switzerland  
Taiwan  
Thailand  
Timor-East  
Togo  
Tunisia  
Turkey  
Turkmenistan  
U.S.A.  
Ukraine  
United Arab Emirates  
United Kingdom  
Uruguay  
Uzbekistan  
Vatican City  
Venezuela  
Vietnam  
Yemen

- (b) Delegates attending regional or international conferences, meetings, workshops, seminars and courses sponsored by regional or international organizations of which Kenya is a member:

Provided that the spouses and children accompanying delegates who fulfill the requirements of paragraph 2 (b) above may be issued with visas on application.

- (c) Diplomats arriving to take up diplomatic assignments/appointments in Kenya may be issued with gratis entry visas on application and without reference to the Director of Immigration Services provided that-
- (i) such persons produce documentary evidence of their official Assignment / appointment to Kenya.
  - (ii) spouses and children accompanying such diplomats who fulfill the requirements of category 2 (c) above; and provided such persons, their wives and children do not fall under chapter I paragraph "E" of the visa regulations.
- (d) Diplomats and Government officials coming to Kenya to conduct official business or transiting through Kenya may be issued with entry/transit visas on application and without reference to the Director of Immigration Services provided that-
- (i) such persons produce documentary evidence of their nature of official business transit; and

- (ii) spouses and children accompanying such diplomats and Government officials who fulfill the requirements of category 2 (d) above and provided such persons, their spouses and children do not fall under Chapter I, paragraph "E" of the visa regulations.

**NOTE:**

Diplomats and Government officials on private visits to Kenya and who are nationals of countries that require referred visas, shall have their visa applications referred to the Director of Immigration Services, Nairobi, for approval, in the usual manner.

**CATEGORY 3 - REFERRED VISA**

This category of visa is applicable to-

- (a) Nationals of the following countries  
 Afghanistan  
 Armenia  
 Azerbaijan  
 Cameroon  
 Democratic Republic of Korea (Formerly N. Korea)  
 Iraq  
 Jordan  
 Kosovo  
 Lebanon  
 Mali  
 Palestine  
 Senegal  
 Somalia  
 Syria  
 Tajikistan
- (b) Applicants against whom there is some local objections or doubt in the country where the application is made.
- (c) Stateless persons or persons not holding valid passports or other travel documents issued by their own country of nationality, including recognized refugee holders of the United Nations Refugee Travel Documents.
- (d) Prohibited immigrants as enumerated under Chapter I, paragraph 'E' of the Visa Regulations.

**SIXTH SCHEDULE**

(r.18 (4))

List of Countries on Quasi-consular agreements with Kenya:-

Gambia  
 Ghana  
 Jamaica  
 Lesotho  
 Mauritius  
 Sierra Leone  
 Singapore  
 Trinidad and Tobago  
 Tuvalu

## SEVENTH SCHEDULE

(r. 20(2))

## Classes of Permits

*Class A: Prospecting and mining*

A person who intends to engage, whether alone or in partnership, in prospecting for minerals or mining in Kenya, and who-

- (a) has obtained, prospecting or mining right or licence that may be necessary for the purpose; and
- (b) has in his own right and at his full and free disposition sufficient capital and other resources for the purpose; and
- (c) whose engagement in the prospecting or mining will be of benefit to Kenya.

*Class B: Agriculture and animal husbandry*

A person who intends to engage, whether alone or in partnership, in the business of agriculture or animal husbandry in Kenya, and who –

- (a) has acquired, or has received all permissions that may be necessary in order to acquire, an interest in land of sufficient size and suitability for the purpose; and
- (b) has in his own right and at his full and free disposition sufficient capital and other resources for the purpose.

And whose engagement in that business will be of benefit to Kenya.

*Class C: Prescribed profession*

A member of a prescribed profession who intends to practice that profession, whether alone or in partnership, in Kenya, and who-

- (a) possesses the prescribed qualification; and
- (b) has in his own right and at his full and free disposition sufficient capital and other resources for the purpose,
- (c) is registered with the professional body, association or institute to which he belongs in his own country; and
- (d) whose practice of that profession will be of benefit to Kenya.

*Class D: Employment*

A person who is offered specific employment by a specific employer, the government of Kenya or any other person or authority under the control of the Government or an approved technical aid scheme under the United Nations Organization or some other approved Agency (not being an exempted person under section 34 (3), who is in possession of skills or qualifications that are not available in Kenya and whose engagement in that employment will be of benefit to Kenya.

*Class F: Specific manufacturing*

A person who intends to engage, whether alone or in partnership, in a specific manufacture in Kenya, and who-

- (a) has obtained any licence, registration or other authority or permission that may be necessary for the purpose; and
- (b) has in his own right and at his full and free disposition sufficient capital and other resources for the purpose; and
- (c) whose engagement in that manufacture will be of benefit to Kenya.

*Class G: Specific trade, business or consultancy*

A person who intends to engage, whether alone or in partnership, in a specific trade, business, consultancy or profession (other than a prescribed profession) in Kenya, and who:-

- (a) has obtained any licence, registration or other authority or permission that may be necessary for the purpose; and
- (b) has in his own right and at his full and free disposition sufficient capital and other resources for the purpose; and
- (c) whose engagement in trade, business, consultancy or profession will be of benefit to Kenya.

*Class I: Approved religious or charitable activities*

A person who is a

1. member of an institution registered under the Society's Act who is engaged as a missionary
2. member of a company limited by guarantee
3. member of a trust registered under the Trustees Act

and is approved by the Government of Kenya, and whose presence in Kenya will be of benefit to Kenya.

*Class K: Ordinary residents*

A person who-

- (a) is not less than thirty-five years of age; and
- (b) has in his own right and at his full and free disposition an assured annual income of not less than the prescribed amount that is derived from sources other than any such employment, occupation, trade, business or profession as is referred to in the description of any of the classes specified in this Schedule, and being an income that either-
  - (i) is derived from sources outside, and will be remitted to Kenya; or
  - (ii) is derived from pension or annuity payable from, sources in Kenya; and
- (c) undertakes not to accept employment, paid or unpaid, or engage in any income generating activity of any kind without a permit of the relevant class; and
- (d) whose presence in Kenya will be of benefit to Kenya.

*Class M: Refugees*

A person who has been granted refugee status in Kenya in accordance with the refugee law of Kenya and any spouse of such a refugee who intends to take up employment or engage in a specific occupation, trade, business or profession.

## EIGHTH SCHEDULE

(r. 20(6))

## PRESCRIBED PROFESSION

(1) <i>Profession</i>	(2) <i>Qualifications</i>
1. Medical profession . . . . .	Any person who would be entitled to registration as a medical practitioner under the Medical Practitioners and Dentists Act (Cap. 253).
2. Dentists . . . . .	Any person who would be entitled to registration as a dentist under the Medical Practitioners and Dentists Act (Cap. 253).
3. Legal profession . . . . .	Any person who is an Advocate within the meaning of the Advocates Act (Cap. 16).
4. Surveyors: . . . . .	Any person licensed as a surveyor under the Survey Act (Cap. 299).
5. Estate Agent, Valuer and Land Agent . . . . .	Any person who is a Fellow or Professional Associate of the Royal Institution of Chartered Surveyors.
5. Architects or Quantity Surveyors. . . . .	Any person who would be entitled to registration as an architect or quantity surveyor under the Architects and Quantity Surveyors Act (Cap. 525).
6. Pharmacists . . . . .	Any person who would be entitled to registration as a pharmacist under the Pharmacy and Poisons Act (Cap. 244).
7. Veterinary Surgeons .. ..	Any person who would be entitled to be registered or licensed as a veterinary surgeon under the Veterinary Surgeons and Veterinary Para-professional Act, 2011 (No. 29 of 2011).
8. Engineers . . . . .	(a) Member or Associate Member of the Institution of Mining Engineers. (b) Member or Associate Member of the Institution of Civil Engineers. (c) Member or Associate Member of Royal Institute of Naval Architects. (d) Member or Associate Member of the Institution of Municipal and County Engineers. (e) Member or Associate Member of the Institution of Structural Engineers. (f) Member or Associate Member of the Institution of Mechanical Engineers. (g) Member or Associate Member of the Institution of Electrical Engineers. (h) Member or Associate Member of the Institution of Mining and Metallurgy. (i) Member or Associate Member of the Institution of Electronic and Radio Engineers. (j) Member or Associate Member of the Institution of Gas

(1) Profession	(2) Qualifications
	Engineers. (k) Associate Fellow or Associate of the Institution of Aeronautical Engineers or Royal Aeronautical Society. (l) Member or Associate Member of the Institution of Chemical Engineers. (m) Member or Associate Member of the Institution of Marine Engineers, or an equivalent qualification.
9. Nursing profession.....	Any person who would be entitled to registration under the Nurses, Act (Cap. 257).
10. Physiotherapists ... ..	Any person holding the qualification of the Chartered Society of Physiotherapy or an equivalent qualification.
11. Accountants ... ..	Members of— (a) the Institute of Chartered Accountants of Scotland; (b) the Institute of Chartered Accountants in England and Wales; (c) the Institute of Chartered Accountants in Ireland; (d) the Society of Incorporated Accountants; (e) the Association of Certified and Corporate Accountants; (f) the Societies of Chartered Accountants in South Africa; (g) the Institute of Chartered Accountants in Australia; (h) the Institute of Chartered Accountants of India; (i) the Institute of Municipal Treasurers and Accountants; (j) the Institute of Cost and Works Accountants, or an equivalent qualification.
12. Chartered Secretaries....	(a) Fellows and Associates of the Chartered Institute of Secretaries. (b) Fellows and Associates of the Corporation of Certified Secretaries or an equivalent qualification.
13. Actuaries	
14. Scientist	
15. Information and communication Technology experts	

NINTH SCHEDULE  
FEES

(r. 59)

## (a) Fees on passports

<i>TYPE OF PASSPORTS</i>	<i>NO OF PAGES</i>	<i>AMOUNT</i>
Diplomatic	48	7500
Ordinary	32	4500
Ordinary	48	6000
Ordinary	64	7500
East Africa Passport		940
Temporary Permit		300
Certificate of Identity		3000
Service Passport	32	6000
Refugee Travel Document		GRATIS
Replacement of a lost Passport		12,000
Replacement of a valid mutilated Passport		10,000
Temporary Passport		3,000
Emergency Travel Document		20 USD

## (b) Fees on Citizenship

	<i>Fees (Shs.)</i>
Regaining citizenship under section 10	5,000
Registration for citizenship by marriage	30,000
Registration for citizenship by marriage to spouses from an East African Community Partner State	5,000
Registration for citizenship for widows and widowers from an East African Community Partner State	5,000
Registration for citizenship for widows and widowers	20,000
Citizenship by registration for lawful residence	200,000
Registration for citizenship for children and persons with disabilities	20000
Registration for citizenship by stateless persons	2,000
Registration for citizenship by migrants under	2,000
Registration for citizenship for descendants of stateless persons and migrants	2,000

	<i>Fees (Shs.)</i>
Renunciation	20,000
Endorsement on passport of another country	500

## (c) Visa fees

(i) Transit Visa fee US \$ 20.

(ii) Referral Visa fee US \$ 10 non- refundable.

(iii) Ordinary / Single Journey Visa fee US \$ 50.

(iv) Multiple Journey Visa fee US \$ 100.

## (d) Permits/Passes/Permanent residence Fees

	<i>ITEM</i>	<i>Processing Fee – Non-Refundable (Kshs.)</i>	<i>Issuance Fees Kshs Per Year</i>
1.	Class A – Prospecting and Mining	10000	250000
2.	Class B – Agriculture and husbandry	10000	100000
3.	Class C – Prescribed profession	10000	100000
4.	Class D - Employment	10000	200000
5.	Class F – Specific manufacturing	10000	100000
6.	Class G – Specific trade, business or consultancy	10000	100000
7.	Class I – Approved religious and charitable activities	1000	5000
8.	Class K – Ordinary residents	10000	100000
9.	Class M - Refugees	Gratis	Gratis
10.	Permanent residence a)Persons who lost citizenship b)Others c)Spouses of Kenyans	10000 10000 5000	(payable once) 15000 500000 50000
11.	Dependant's pass;		5000
12.	Visitor's pass;		Gratis
13.	Student's pass;		5000

	<i>ITEM</i>	<i>Processing Fee – Non-Refundable (Kshs.)</i>	<i>Issuance Fees Kshs Per Year</i>
14.	Research & Interns pass		15000
15.	Transit pass;		Gratis
16.	Prohibited immigrant/inadmissible person's pass;		50000
17.	Special pass.		15000 per month or part thereof
18.	Re entry pass		1000

Made on the 24th May, 2012.

OTIENO KAJWANG;  
*Minister of State for Immigration and Registration of Persons.*