



**THE REPUBLIC OF KENYA**

LAWS OF KENYA

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**THE PRISONS (KENYA PRISONS REPRESENTATIVE ASSOCIATION) RULES**

NO. 101 OF 1971

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Kenya

Prisons Act

## The Prisons (Kenya Prisons Representative Association) Rules Legal Notice 101 of 1971

Legislation as at 31 December 2022

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**PRISONS ACT**

**THE PRISONS (KENYA PRISONS  
REPRESENTATIVE ASSOCIATION) RULES**  
**LEGAL NOTICE 101 OF 1971**

Published in Kenya Gazette Vol. LXXIII—No. 22 on 28 May 1971

**Commenced on 28 May 1971**

[Amended by [Prisons \(Kenya Prisons Representative Association\)  
\(Amendment\) Rules, 1975 \(Legal Notice 146 of 1975\)](#) on 17 October 1975]  
[Revised by [24th Annual Supplement \(Legal Notice 221 of 2023\)](#) on 31 December 2022]

1. These Rules may be cited as the Prisons (Kenya Prisons Representative Association) Rules.
2. There is hereby established an Association, to be known as the Kenya Prisons Representative Association (hereinafter referred to as the Association), and every prison officer in the Kenya Prisons Service shall be a member of the Association.

[L.N. 146/1975, r. 2.]

3. The Association shall have the power to appoint members to the Prisons Council under the Prisons (Prisons Council) Rules, and the power to consider and bring to the notice of the Council all matters affecting the welfare and efficiency of the Service, including pay, pensions, and terms and conditions of service.
4. (1) The office bearers of the Association shall be—
  - (a) the Chairman;
  - (b) the Vice-Chairman;
  - (c) the Secretary;
  - (d) the Assistant Secretary, who shall be elected annually at every ordinary general meeting of the Association.(2) Any member of the Association who ceases to be a prison officer in the Prisons Service shall also cease to be a member of the Association and, if an office bearer, to hold office.

[L.N. 146/1975, r. 2.]

5. (1) There shall be a Joint Executive Committee of the Association (hereinafter referred to as the Committee) which shall consist of all the office bearers of the Association and three representatives nominated by each Provincial Branch of the Association established in accordance with rule 7 of these Rules, two of whom shall be from the senior section and one of whom shall be from the junior section.
  - (2) Ordinary meetings of the Committee shall be held not less than twice each year.
  - (3) A special meeting of the Committee may be convened by the Chairman whenever he considers it necessary, and after fourteen days' notice has been given to the members thereof.
  - (4) The quorum of the Committee shall be seven members.
  - (5) Subject to these Rules, the Committee shall regulate its own proceedings.
  - (6) A casual vacancy in the Committee shall be filled, in the case of a Provincial Branch Representative, by a nominee of the appropriate Branch of the Association, and in the case of an office bearer, by a member elected by the Committee.

6. There shall be two Sections of the Association—

- (a) the Senior Section, consisting of senior prison officers and subordinate prison officers of the rank of Chief Officer Grade II and above;
- (b) the Junior Section consisting of all subordinate officers of the rank of Senior Sergeant and below.

[L.N. 146/1975, r. 2.]

7. (1) There shall be established a Provincial Branch of the Association, to represent every Provincial Command, to be known as—

- (a) the Nairobi Area Branch, which shall include; the Nairobi Area Provincial Prisons Command and any other prison formations within the area of jurisdiction of the City Council of Nairobi;
- (b) the Central Province Branch;
- (c) the Nyanza Province Branch;
- (d) the Rift Valley Province Branch;
- (e) the Eastern and North-Eastern Provinces Branch;
- (f) the Western Province Branch.

(2) Every serving prison officer shall be a member of the Provincial Branch of the Association representing the Provincial Command to which he is attached.

(3) There shall be for each Provincial Branch of the Association a sub-committee comprising—

- (a) three members of the Association from the Senior Section of whom one shall be a senior Prisons officer, who shall be Chairman;
- (b) two members of the Association from the Junior Section.

(4) The provisions of paragraphs (2) and (3) of rule 5 of these Rules shall apply to the meetings of each subcommittee.

(5) The quorum of each sub-committee shall be three.

(6) The procedure for election of members to each sub-committee shall be specified by the Committee.

(7) Subject to these Rules, each Provincial Branch of the Association shall regulate its own proceedings.

[L.N. 146/1975, r. 2.]

8. (1) An ordinary general meeting of the Association shall be held annually.

(2) Three representatives from each Provincial Branch of whom at least one shall be a member of the Senior Section of the Association shall constitute a quorum for a general meeting.

(3) Twenty-one days' notice in writing of such meeting shall be given to all members.

(4) The agenda for discussion at such meeting shall include—

- (a) confirmation of the minutes of the previous meeting;
- (b) the election of office bearers;
- (c) any other matter which the Committee may deem appropriate for discussion or of which notice shall have been given in writing by any member to the Secretary at least twenty-eight days before the date of the meeting.

(5) A special general meeting of the Association may be convened by the Chairman or Vice-Chairman for a specific purpose whenever he considers it necessary and after fourteen days' notice in writing has been given to all members.

- (6) A special general meeting shall also be convened for a specific purpose upon the written request of the Chairmen of at least three subcommittees, and such meeting be held after fourteen days' notice in writing has been given to all members.